



Welcome to MSU-Northern

Extended University

Montana State University-Northern Courses on CD ~ Helpful Tips to Get You Started ~

1. What continuing education courses are being offered via CD-Rom?

You can find the course offerings on Extended University's webpage located at <http://www.msun.edu/distance/CDCourses.pdf>.

VESi recommends that you check with your school district and/or state licensing agency to verify these course offerings will meet your district and/or state requirements for salary advancement and/or state certificate re-licensure.

2. What is the minimum technology requirements needed to complete these courses?

All MSU-Northern courses on CD are available for both Macintosh or Windows platforms. Instructional method will be computer-based training completed on either of the following:

MACINTOSH OPERATING SYSTEM

Operating system 9.2, OS10.x, OS X 10.5 Leopard, 10" minimum color monitor, 1 GB of RAM, 5 MB of hard disk space, and a printer attached to your computer.

WINDOWS OPERATING SYSTEMS

Windows XP or newer, 10" minimum color monitor, 1 GB of RAM, 5 MB of hard disk space, and a printer attached to your computer.

If you have any questions regarding these requirements, please contact VESi at 1-800-313-6744.

3. How much does a computer-based course cost?

The computer-based courses are offered for either 2 or 3 continuing education credits at undergraduate or graduate levels. Total cost per course is \$275, which includes the continuing

education fee and the computer software and instruction package fee.

4. How do I register for a computer-based course with Montana State University-Northern?

Please contact the Extended University Office by visiting Cowan Hall Room 214 or by telephone – 1-800-662-6132 Ext. 3730. You will need to complete an application form for continuing education credit and make payment arrangements at this time.

The instructional software package for the computer-based course you have enrolled in will be mailed directly to your home address. Look for this to arrive approximately at the beginning date of the semester you registered for. All of the information you need to complete the course will be included in this packet. You will have until the end of the semester to complete your course.

5. Who can I contact with questions regarding computer-based courses?

Please contact Sandy Jappe in the Extended University Office at 1-800-662-6132 Ext. 3730 or email sjappe@msun.edu with any questions you may have.

6. Need additional information?

Additional computer-based course information can be obtained at Virtual Education Software's (VESi) website at <http://www.virtualeduc.com>. Such things as course syllabi, viewing a course demo, and contact support information can be viewed here.

