

**Montana State University-Northern**  
**COMPENSATION AUTHORIZATION FOR**  
**ALTERNATE DELIVERY COURSES**  
(Please consult Collective Bargaining Agreement, 10.3)

**In order to be considered for compensation for delivering a course in an alternate delivery format, the instructor must complete this form, have all approval signatures prior to the beginning of the semester in which the course will be delivered and attach a copy of the course syllabus. Management has the responsibility and authority for determining whether sufficient funding is available to offer alternate delivery degrees and courses.**

Semester Course Delivered \_\_\_\_\_ Course Instructor \_\_\_\_\_

Course No. \_\_\_\_\_ Title \_\_\_\_\_ Credits \_\_\_\_\_

Describe the specific and measurable student outcomes from offering this course/degree by alternate delivery.

**COMPENSATION:** The faculty member, college chair and college dean will select one of the following options for compensation for alternate delivery pending approval by the Provost.

\_\_\_\_\_ As part of the faculty member's normal load assignment (not eligible for additional compensation).

\_\_\_\_\_ As part of the faculty member's normal load assignment except taught on NorthNet ITV (eligible for the \$200 ITV delivery fee).

\_\_\_\_\_ Alternate delivery concurrent enrollment in a regularly scheduled traditional campus or center course (normal or overload) is compensated at \$55 per student credit hour.

\_\_\_\_\_ # of students enrolled in on-site class

\_\_\_\_\_ # of students enrolled in alternate (online) course delivery

\_\_\_\_\_ Instruction of an alternate delivery course outside of normal course load is compensated at \$55 per student credit hour (not available for ITV or overload compensation).

Overload compensation in excess of 24 credit hours is covered under section 3.10 and is not eligible for per student credit hour compensation. ITV delivery will be compensated at \$200 (present value) per course (not eligible for per student credit hour compensation).

**SIGNATURES:**

1. Course Instructor \_\_\_\_\_ Date \_\_\_\_\_

2. College Chair                    \_\_\_\_\_ Recommend                    \_\_\_\_\_ Not Recommend  
Signature \_\_\_\_\_ Date \_\_\_\_\_

3. College Dean or Director                    \_\_\_\_\_ Recommend                    \_\_\_\_\_ Not Recommend  
Signature \_\_\_\_\_ Date \_\_\_\_\_

4. Dean of Extended University                    \_\_\_\_\_ Recommend                    \_\_\_\_\_ Not Recommend  
Signature \_\_\_\_\_ Date \_\_\_\_\_

5. Provost                    \_\_\_\_\_ **Approved**                    \_\_\_\_\_ **Not Approved**  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Copies to:

Instructor; College Chair; College Dean or Director; Dean, Extended University; Provost

Approved January 24, 2006; Revised August 2007