

1. President Debra Bradley called the meeting to order at 5:17 at Library Conference room
2. **Present:** Jennifer Anderson, Amanda Meyer, Debra Bradley, Jillian Couch, Lourdes Caven, Liz Leeds, Margaret Christofferson, Leslie Pierson
3. **Minutes:** Jennifer made motion to approve the meeting minutes from April 2015, Liz 2nd the motion. No discussion all approved with one correction: date of next meeting ~~August~~ **September**.
4. **Treasurer's Report:** Jillian gave the treasurer's report as of August 30, 2015. Report is attached. Jenn moved to approve Lourdes 2nd the motion. Approved with one correction ~~11,178.48~~ **1,178.48**.
5. **Old Business:**
 - I. Search Committees- New Semester
 - a. Debra will continue emailing members for more involvement
 - II. Tobacco Survey
 - a. Union is supportive of the concept but would like more information on policy implementation and policing
 - III. Letter of Support for Interim Kegel to Chancellor- Conclusion
 - a. Support letter was drafted, sent, and approved
 - IV. CBA- Collective Bargaining Agreement
 - a. Still in hands of Ruth Ann in Helena as of 9/9/2015
 - b. BOR to approve at September meeting
6. **New Business:**
 - I. Trustee position
 - a. Filled by Emily Richmond
 - II. Trustee Audit Report
 - a. Report completed by Amanda and Emily
 - b. Only recommendation expense reports to be used with reimbursing members
 - III. Summer Hours
 - a. Most but not all departments benefitted
 - b. All in favor of requesting them again next year
 - IV. 2015 Surety Bond
 - a. Lourdes motioned to approve payment, Liz 2nd, Approved
 - V. Web page

- a. Name changes and minutes have been updated
- b. Jillian will update as needed
- VI. Officer Credential Cards**
 - a. All officers have received them
 - b. Emily will need one as a Trustee
- VII. 2015 Council 9 Convention**
 - a. Jillian attended
 - i. Reported on Resolution and proposed constitutional amendments(see attached)
 - 1. All were approved at meeting
 - b. Was a great learning experience Jillian recommends Local to send 2 representatives every year
- VIII. Monkey Survey**
 - a. Old survey sent out to members asking about meeting attendance and ways to increase involvement
 - b. Jillian and Amanda will work on an updated survey to promote participation

7. Committee Reports

- I. LMC – Labor Management Committee
 - a. New committee charter is in place as of 3/1/2015
 - b. Meeting frequency will be quarterly
 - i. January, April, July, October
- II. MUSSA – Montana University System Staff Association
 - a. Jenn and Debra attended
 - b. May BOR Meeting in Kalispell outcomes
 - i. Video project representing classified staff profiles
 - c. New co-chairs and Secretary selected
 - i. Debra is a new co-chair, 1st Norther representative to sit
- III. UAC- University Advisory Council
 - a. Need 1 Union Representative
 - b. Need 2 Staff at large
 - i. Lourdes and Jenn volunteered
 - c. Monthly meetings
 - d. Primary goal of intra campus communications- review policies, institutional issues
- IV. Professional Development
 - a. Funds replenish July 1st
 - b. Not much staff participation as of yet
 - c. They will be meeting Monday 14th

8. Next Meeting December 10th, 2015

9. Meeting Adjourned 6:10

Respectfully submitted,
Jillian Barber
Secretary/Treasurer