BANNER WEB REGISTRATION FOR STUDENTS

- 1. Complete the schedule worksheet from the Registrar's website.
- 2. Schedule an appointment with your academic advisor to review your selections.
- 3. Obtain your alternate PIN number from your advisor.
- 4. Go to: <u>www.msun.edu/current/</u>. This is the MSU-Northern home page.
- 5. Click on "My Info."
- 6. This takes you to a login page:

Log in to secure area	After the screen activates, you will be queried for your User ID, which is now your Net ID and related PIN.
Student Services	Choose this link.
Registration	Choose this link.
Add/Drop classes	Choose this link. You will be queried for the term. Choose Spring Semester 2021. Click on submit term.
Enter Alternate PIN	Supply the alternate pin you received from your advisor.
Add Class	Enter Course registration numbers (CRN) of classes you and your advisor have selected. Click the submit changes button. Successful selections will appear as "Registered" in the Status column. If you continue down the page an explanation of schedule errors (if any) will appear. At the bottom of the page is the option to add more classes.

Be sure you exit the WEB or someone could come along behind you and change your registration. Any questions or problems should be directed to the Registrar's office in Cowan Hall 220.