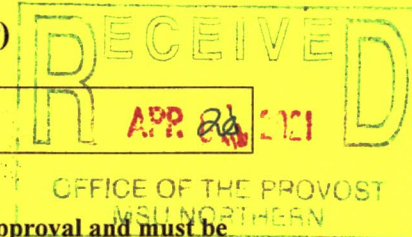


ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)



Proposal # 20-22	Title: CRWR 240; Introduction to Creative Writing Workshop
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(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

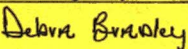


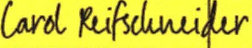
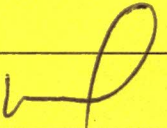
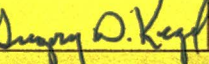
All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

- P
1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
 2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
 3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
 4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
 5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website.
 7. The Chancellor approves or disapproves the proposal.
 8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

Documentation and forms for the curriculum process is also available on the web page:
<http://www.msun.edu/admin/provost/forms.htm>

******* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.**

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.	0					
*Provost		<input type="checkbox"/> Abstract Approved <input type="checkbox"/> Disapproved						
Received by Senate Secretary	3/15/2021	Tracking	 DocuSigned by: 26500A1E6DE64DB...		Forward to Gen Ed Committee	C Ozburn		DocuSign
General Education Committee (if applicable)	3/24/2021	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	 DocuSigned by: 0E4DB1699F0941A...		Not applicable	J Todd		DocuSign
Curriculum Committee (if applicable)	4/6/2021	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	 DocuSigned by: 0E4DB1699F0941A...		not applicable	C Reifschneider		DocuSign
Academic Senate	4/7/2021	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	 DocuSigned by: 8C0C778AE8D7467...		not applicable	C Bond		DocuSign, Inner Office
Full Faculty (if necessary)		<input type="checkbox"/> Approved <input checked="" type="checkbox"/> Disapproved						
Provost		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved		5/18/21		Chanellon	5/18/21	
Chancellor		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved		5.19.2021		Provost	5/20/21	
MSU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	N/A					
BOR		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	N/A					
NWCCU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	N/A					
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.
*Abstract and pre-approval required for new programs ONLY.

COURSE REVISION FORM

NEW X DROPPED _____ MAJOR REVISION _____ FOR INFORMATION ONLY _____

College CASE Program Area English//Gen Ed Fine Arts Date 2/22/21

Submitter Gwen Hunt Dean [Signature] Date 2-23-2021
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

This proposal seeks to add CRWR 240: Introduction to Creative Writing Workshop to the catalog as a Gen Ed Fine Arts course. Currently, MSUN offers creative writing at the 300-level only. This addition would put MSUN in line with eight other schools in the MUS system that include CRWR 240 in their Gen Ed offerings. A 200-level creative writing course would allow for a wider variety of MSUN students to gain some experience with creative writing. The topics and skills learned in a creative writing workshop fit well with the Fine Arts Gen Ed outcomes, and the writing practices students engage in would enhance many areas of study in which constructing narratives, choosing connotations carefully, and/or responding thoughtfully and constructively to works-in-progress are important skills.

Please provide the following information:

College: CASE

Program Area: English

Date: 2/22/21

Course Prefix & No.: CRWR 240

Course Title: Introduction to Creative Writing Workshop

Credits: 3

Required by: N/A

Selective in: Liberal Studies

Elective in: N/A

General Education: Fine Arts

Lecture: 3

Lecture/Lab:

Gradable Lab:

Contact hours lecture: 3

Contact hours lab:

Current Catalog Description (include all prerequisites):

N/A

Proposed or New Catalog Description (include all prerequisites):

Beginning writing workshop designed for students to explore several genres of creative writing. Students will read and respond to the works of diverse authors from a variety of eras. In a workshop setting, students will write, respond to, and revise original work using genre-specific techniques and conventions.

Prerequisite: WRIT 101, WRIT 122, comparable transfer course, or permission of the instructor

Course Outcome Objectives:

(Note: These are taken largely from MSU-Western and MSU-Bozeman)

Upon completion of this course, a student will be able to:

- Demonstrate foundational skills in reading, discussing, and writing creatively in several genres;
- Demonstrate an understanding of the terminology and concepts that apply to several genres;
- Demonstrate an awareness of the literary and cultural contexts surrounding the production and consumption of creative texts;
- Practice the art of writing and revising creative works, including risk-taking and self-evaluation;
- Critique the work of fellow students in workshop sessions and offer constructive feedback.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.

No additional resources are required.

Updated 09/29/05

CASE PROPOSAL TRACKING SHEET

(Document to be Originated by the CASE Admin. Associate)

1. Submit all proposals using the appropriate Academic Senate Program/Degree and/or course revision forms to the CASE Admin. Associate

2. The CASE Admin. Associate forwards them to the appropriate CASE Committee

Proposal Number: # 48	Name: CRWR 240; Introduction to Creative Writing Workshop
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Received by the CASE Admin Associate Date: 2/22/2021

Forward to the CASE College Meeting Date: 2/23/2021

Approved Not Approved
Valerie J. T. 2/25/21
Chair's Signature Date

Return to CASE Admin Date: _____

Forward to the Professional Education Unit Date: _____
Approved _____ Not Approved _____
P E U Signature Date

Return to CASE Admin Date: 3.1.2021

Forward to the Dean of CASE Date: 3.1.2021
Approved Not Approved
Al Gallen 3-12-21
Dean's Signature Date

Return to CASE Admin Date: 3.15.2021

Forward to Academic Senate Subcommittees Date: 3.15.2021