

**ACADEMIC SENATE PROPOSAL TRACKING SHEET**  
**(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)**

MAY 04 2018

<b>Proposal # 17-62</b>	<b>Title: EDU 452 Revision</b>
-------------------------	--------------------------------

(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

**All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.**

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.
7. The Chancellor approves or disapproves the proposal.
8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

Documentation and forms for the curriculum process is also available on the web page:  
<http://www.msun.edu/admin/provost/forms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.						
*Provost		<input type="checkbox"/> Abstract Approved						
		<input type="checkbox"/> Disapproved						
Received by Senate Secretary	5/4/18	Tracking form initiated	D Bradley		forward	S. Soreau	8/31/18	inner office
General Education Committee (if applicable)	8/23/2018	<input type="checkbox"/> Approved	Gary	8/23/2018	N.A.	S. Todd	9/15/18	inner office
		<input type="checkbox"/> Disapproved	L. Sullivan					
Curriculum Committee (if applicable)	9/17/18	<input checked="" type="checkbox"/> Approved	Jay P. B.	9/17/18	forward	m Seibert	10/16/18	inner office
		<input type="checkbox"/> Disapproved						
Academic Senate	10/16/18	<input checked="" type="checkbox"/> Approved	Seibert	10/17/18	forward	C Bond	10/20/18	inner office
		<input type="checkbox"/> Disapproved						
Full Faculty (if necessary)		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Provost		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Chancellor		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
MSU		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
BOR		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
NWCCU		<input type="checkbox"/> Approved						
		<input type="checkbox"/> Disapproved						
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward. \*Abstract and pre-approval required for new programs ONLY.

# CEASN PROPOSAL TRACKING SHEET

## (Document to Be Originated By CEAS Secretary)

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the CEAS Administrative Assistant.
2. The CEAS Administrative Assistant forwards them to the appropriate CEAS Committee.

Proposal Number: #64	Title: EDU 452 Revision
----------------------	-------------------------

Date


Received by CEAS Administrative Assistant 4.24.18

Forwarded to CEAS College Meeting 4.24.18

Approved  Disapproved   
  
 Chair Signature 4/26/18 Date

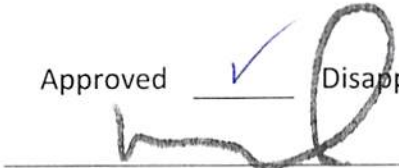
Returned to CEAS Administrative Assistant 4.26.18

Forwarded to Dean for Signatures 4.26.18

  
 Dean Signature 4-26-18 Date

Returned to CEAS Administrative Assistant 4.26.18

Forwarded to Professional Education Unit Yes

Approved  Disapproved   
  
 Signature 5-3-18 Date

Returned to CEAS Administrative Assistant Yes May 4, 2018

Forwarded to Academic Subcommittees 8.31.18

## COURSE REVISION FORM

NEW \_\_\_\_\_ DROPPED \_\_\_\_\_ MAJOR REVISION X FOR INFORMATION ONLY \_\_\_\_\_

College CEASN Program Area Elementary Education Date 01-05-18

Submitter  Dean  Date 4/24/18  
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

This course is being changed to remove the Practicum experience from the course description, objectives, and requirements (listed in the catalog description) in order to make the coursework more flexible for students and separate the Practicum experience as a stand alone course

Please provide the following information:

**College:** CEAS  
**Program Area:** Elementary Education  
**Date:** 01-05-18  
**Course Prefix & No.:** EDU 452

**Course Title:** Advanced Practicum  
**Credits:** 3

**Required by:** Elementary and Secondary Education majors

**Selective in:**  
**Elective in:**  
**General Education:**

**Lecture:**  
**Lecture/Lab:**  
**Gradable Lab:**  
**Contact hours lecture:**  
**Contact hours lab:**

### Current Catalog Description (include all prerequisites):

This course is designed to assist candidates in their final preparations prior to their student teaching practicum. Polishing of professional skills, development of a portfolio, exploration of personal teaching styles, and discussions of field practicum experiences are the focus of this course. This intensive practicum focuses on application of theory and practice, assessment, the integration of technology in instruction, and teaching for diversity in the classroom. Students will participate in a practicum experience (45 maximum hours per semester arranged with the instructor, school, and candidate) which will provide an opportunity to obtain classroom experience in management and teaching. Prerequisites: Level I Admission to Teacher Education, completion of all methods courses with a C or better. Course Fee: \$10.00.

### Proposed or New Catalog Description (include all prerequisites):

This course is designed to assist candidates in their final preparations prior to their student teaching practicum. Polishing of professional skills, development of a portfolio, exploration of personal teaching styles, and discussions of field practicum experiences are the focus of this course. This instruction focuses on application of theory and practice, assessment, the integration of technology in instruction, and teaching for diversity in the classroom. Prerequisites: Level I Admission to Teacher Education, completion of all methods courses with a C or better. Course Fee: \$10.00.

### **Course Outcome Objectives:**

#### **EDU 452 Course Objectives:**

- Candidates will exhibit an understanding of national, state, and local laws, administrative policies and procedures and their implications for the classroom teacher.
- Candidates will demonstrate professional development in addition to the field experience
- Candidates will demonstrate an understanding of the philosophies, models, and theories that provide a basis for past, current, and future educational practices for students.
- Candidates will demonstrate the ability to move from theory to practice by conducting microteaching experiences, self-assessing, and group assessing for each micro-taught lesson.
- Candidates will demonstrate the ability to develop data collection processes and observation techniques and to communicate data and use data for decision-making.
- Candidates will demonstrate an awareness of and ability to use technology to facilitate accessing information, record keeping, and instruction (technology integration).
- Candidates will demonstrate an understanding of the Danielson Framework for Teaching and its impact on learning and teaching in the classroom.
- Candidates will demonstrate the ability to differentiate lesson plans to accommodate the needs of all students, including English Language Learners (ELL), special needs and 504, gifted and talented, learning disabilities).
- Candidates will demonstrate an understanding of IEFA and the ability to integrate IEFA into the content specific curriculum.
- Candidates will demonstrate commitment to continuous growth and improvement in professional practice through self-reflection and the reflective process regarding performance and feedback opportunities throughout the course.
- Candidates will demonstrate professional collaboration with peers and supervisors to enhance their professional growth.
- Candidates will demonstrate an understanding of the roles that teachers play within the classroom and the school environment to improve their teaching practice and K-12 student learning.

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**

Updated 09/29/05