

ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

Proposal #13-14	Title: New Math Proposed General Education Courses for 2013-14
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(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)



All proposals **MUST** have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website by contacting the webmaster.
7. The Chancellor approves or disapproves the proposal.
8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

Documentation and forms for the curriculum process is also available on the web page:
<http://www.msun.edu/admin/provost/forms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.

See back for tracking form

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.						
*Provost		<input type="checkbox"/> Abstract Approved <input type="checkbox"/> Disapproved						
Received by Senate Secretary	12/16/13	Tracking form initiated	<i>Saunders Center</i>	12/16/13		Gen Ed Committee	12/16/13	12/16/13
General Education Committee (if applicable)	2/26/13	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Joylin</i>	1/13/14		Academic Senate	1-13-14	
Curriculum Committee (if applicable)		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Academic Senate	1-14-14	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Steven Don</i>	2-11-14				
Full Faculty (if necessary)	<i>dyca</i>	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Provost	2-18-14	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Wm. J. Ruff</i>	2-19-14		Chancellor	2-19-14	
Chancellor		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Jmt-Gm</i>	2-21-14				
MSU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
BOR		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
NWCCU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.
***Abstract and pre-approval required for new programs ONLY.**

Academic Senate Proposal

History: One of the assessment objectives of the General Education Committee is to review each class in the General Education Categories and recommend if the class is appropriately included in the category. We completed this process with input from the faculty who teach courses in each of the categories.

Results: In reviewing the courses listed in the MATHEMATICS- Category II, the general education committee recommends the following:

New Math Proposed General Education courses for 2013-14

MATHEMATICS- Category II

M121	College Algebra	3
M145	Mathematics for the Liberal Arts	4
M162	Applied Calculus	3
M171	Calculus I	5
STAT216	Introduction to Statistics	3
STAT217	Intermediate Statistical Concepts	3

Lourdes Caven

From: Jeremy Siemens
Sent: Monday, December 02, 2013 9:21 AM
To: Lourdes Caven
Cc: Steven Don
Subject: RE: General Education Committee Proposals
Attachments: New Cultural Diversity Proposed General Education courses for 2013.docx; New Humanities-Fine Arts Proposed General Education courses for 2013.docx; New Math Proposed General Education courses for 2013.docx; New Science Proposed General Education courses for 2013.docx; New Social Science-History Proposed General Education courses for 2013.docx

Lourdes,

These are the proposals that were voted on and approved by the General education Committee. The Humanities Fine Arts was voted on this fall (11/4/13), while the others were voted on last spring. The committee thought it was best to submit all of them at the same time.

Jeremy

From: Lourdes Caven
Sent: Tuesday, October 08, 2013 8:36 AM
To: Jeremy Siemens
Cc: Steven Don
Subject: RE: General Education Committee Proposals

From what I recall last year the proposals were to go to CEASN for college vote. I'm not sure if that was ever done or needs to be. Just send the paperwork to me and I'll start the process. I will just mirror what was done with the humanities and fine arts category last year. Thanks

From: Jeremy Siemens
Sent: Monday, October 07, 2013 9:29 AM
To: Lourdes Caven
Subject: General Education Committee Proposals

Lourdes,

The General Education Committee has some recommendations/proposals for the General Education Courses. I believe Stacey Dolezal may have sent you a copy last year. What paperwork does the committee need to fill out to start the process of getting these approved by the academic senate? Steven Don had asked me to ask you about getting the proper forms to fill out.

Jeremy