

# ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers Academic Senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Dean of the submitting college who then notifies the originator.)

Proposal # <u>08-33</u>	Title: <u>Design Drafting 3XX - New</u>
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(proposal explanation, submitter and college dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	<u>12-22-08</u>		Approved	_____	Disapproved
Forwarded to Teacher Ed Council	_____			_____	_____
Forwarded to Gen Ed Committee	<u>2/6/09</u>	Signature	Approved	_____	Disapproved
		Signature		_____	Date
Returned to ACAD Senate	<u>2-19-09</u>		Approved	_____	Disapproved
Forwarded to Curriculum Committee	<u>2-20-09</u>	Signature		_____	Date
Returned to ACAD Senate for Vote	<u>3-5-09</u>		Approved	_____	Disapproved
		Signature		_____	Date
Sent to Provost's office for Full Faculty vote	_____		Approved	_____	Disapproved
Voted on at Full Faculty meeting	_____			_____	_____
Forwarded to Provost for Approval/Disapproval	<u>3-30-09</u>	Signature	Approved	_____	Disapproved
		Signature		_____	Date
Forwarded to Chancellor for Approval/Disapproval	_____		Approved	_____	Disapproved
		Signature		_____	Date
Copies sent to originating college and registrar's office	_____			_____	_____

## COURSE REVISION FORM

NEW  DROPPED  MAJOR REVISION  FOR INFORMATION ONLY

College COTS Program Area Design Drafting Technology Date 10/03/2008

Submitter *Britt Milligan* Chair/Dean *Gregory O. King* Date 12.22.08  
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

CAD Management has become an important skill in industry. Knowledge gained in this class will prepare students for troubleshooting both software & hardware problems encountered in a production environment.

Please provide the following information:

**College:** COTS

**Program Area:** Design Drafting

**Date:** 10/03/2008

**Course Prefix & No.:** DRFT3XX

**Course Title:** CAD Management

**Credits:** 3

**Required by:** Design Drafting BS

**Selective in:** Design Drafting minor

**Elective in:**

**General Education:**

**Lecture:** 1 hr/wk

**Lecture/Lab:** 4 hrs/wk

**Gradable Lab:**

**Contact hours lecture:** 1 hr/wk

**Contact hours lab:** 4 hrs/wk

**Current Catalog Description (include all prerequisites):**

**Proposed or New Catalog Description (include all prerequisites):**

This course will introduce the successful student to various aspects of CAD Management and decision making. The successful student will gain knowledge applicable to an active CAD environment in which technological concerns need to be addressed in a clear and efficient manner. DRFT 156

**Course Outcome Objectives:**

1. Develop an understanding of various types of hardware as they pertain to the CAD environment. This will include but not be limited to: Computers, Printers, Plotters, Networks, and, Portable Media.
2. Develop an understanding of various types of Software as they pertain to the CAD environment. This will include but not be limited to: any and all software utilized by the design drafting field.

3. Develop an understanding of various types of management and decision making issues as they pertain to the CAD environment. This will include but not be limited to: Customization, Purchasing, Justification, and Budgeting.
4. Implement solutions as applicable to the afore-mentioned areas
5. Demonstrate mastery of various technological tools, processes, and strategies.

**Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.**