

# ACADEMIC SENATE PROPOSAL TRACKING SHEET

## (Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.  
**Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --**  
<http://www.msun.edu/admin/provost/asproposals.htm>  
**Documentation and forms for the curriculum process is also available on the web page:**  
<http://www.msun.edu/admin/provost/asforms.htm>

\*\*\*\*\* (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>02-33</u>	Title: <b>Add Community Service to the Bachelor of Arts in Liberal Studies Program</b>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

Received by ACAD Senate Forwarded to Teacher Ed Council	Date <u>4/1/03</u>	Approved _____ Disapproved _____	
Forwarded to Gen Ed Committee	_____	Signature _____ Date _____ Approved _____ Disapproved _____	
Returned to ACAD Senate Forwarded to Curriculum Committee	Date <u>4/1/03</u>	Approved _____ Disapproved _____ Signature _____ Date <u>4/1/03</u>	
Returned to ACAD Senate for Vote	Date <u>4/1/03</u>	Approved _____ Disapproved _____ Signature _____ Date <u>4/1/03</u>	
Sent to Provost's office for Full Faculty vote Voted on at Full Faculty meeting	Date <u>4/9/03</u>	Approved _____ Disapproved _____ Signature _____ Date _____	
Forwarded to Provost for Approval/Disapproval	_____	Signature _____ Date _____ Approved _____ Disapproved _____	
Forwarded to Chancellor for Approval/Disapproval	_____	Signature _____ Date _____ Approved _____ Disapproved _____	
Copies sent to originating college and registrar's office	_____	Signature _____ Date _____	

PROGRAM/DEGREE REVISION FORM

Date 3 -10-03

NEW DROPPED MAJOR REVISION FOR INFORMATION ONLY X

Submitter [Signature] Chair/Dean [Signature] Date 3/6/03  
signature signature

Please provide a brief explanation & rationale for the proposed revision(s)

Please provide in the space below a "before & after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

**Bachelor of Arts Degree Major in Liberal Studies  
 Minor Required**

FRESHMAN YEAR		Fall	Spr
<b>Courses to be taken Fall/Spring Semester</b>			
ENGL	111 Written Communication I	3	
ENGL	114 Introduction to Literature	3	
	OR		
ENGL	214 Introduction to World Literature		3
MATH	110 Math for Liberal Arts	4	
	Major Course	3	
CIS	110 Introduction to Computers		3
ENGL	112 Written Communication II		3
HIST	142 History of Civilization II		3
	OR		
SOSC	201 Introduction to Social Science	3	
SPCH	141 Fundamentals of Speech		3
	OR		
SPCH	142 Interpersonal Communication		3
	Major Course		3
<b>TOTALS</b>		<b>16</b>	<b>12</b>

FRESHMAN YEAR		Fall	Spr
<b>Courses to be taken Fall/Spring Semester</b>			
ENGL	111 Written Communication I		3
ENGL	114 Introduction to Literature		3
	OR		
ENGL	214 Introduction to World Literature		3
MATH	110 Math for Liberal Arts		4
	Major Course		3
CIS	110 Introduction to Computers		3
ENGL	112 Written Communication II		3
HIST	142 History of Civilization II		3
	OR		
SOSC	201 Introduction to Social Science		3
SPCH	141 Fundamentals of Speech		3
	OR		
SPCH	142 Interpersonal Communication		3
	Major Course		3
<b>TOTALS</b>		<b>16</b>	<b>12</b>

SOPHOMORE YEAR		Fall	Spr
<b>Courses to be taken Fall/Spring Semester</b>			
HUM	201 Introduction to the Humanities	3	
	Language	3-4	
	Dist Req Area C	3	
	Major Course	3	
	Minor	3	
	Language		3-4
	Dist Req Area D		3
	Major Courses		6
	Minor		3
<b>TOTALS</b>		<b>15-16</b>	<b>15-16</b>

SOPHOMORE YEAR		Fall	Spr
<b>Courses to be taken Fall/Spring Semester</b>			
HUM	201 Introduction to the Humanities		3
	Language		3-4
	Dist Req Area C		3
	Major Course		3
	Minor		3
	Language		3-4
	Dist Req Area D		3
	Major Courses		6
	Minor		3
<b>TOTALS</b>		<b>15-16</b>	<b>15-16</b>

JUNIOR YEAR		Fall	Spr
<b>Courses to be taken Fall/Spring Semester</b>			
PHIL	210 Ethics	3	
	Dist Req Area C	3	
	Major Course	3	
	Minor	3	
	Elective	3	
ART	361 Art History of Western Civilization I	3	
	OR		
ART	362 Art History of Western Civilization II		3
	OR		
DRMA	123 Introduction to Theatre		3
	OR		
MUS	101 Introduction to Music History		3
	Major Courses		6
	Minor		3
	Elective		3
<b>TOTALS</b>		<b>15</b>	<b>15</b>

JUNIOR YEAR		Fall	Spr
<b>Courses to be taken Fall/Spring Semester</b>			
PHIL	210 Ethics		3
	Dist Req Area C		3
	Major Course		3
	Minor		3
	Elective		3
ART	361 Art History of Western Civilization I		3
	OR		
ART	362 Art History of Western Civilization II		3
	OR		
DRMA	123 Introduction to Theatre		3
	OR		
MUS	101 Introduction to Music History		3
	Major Courses		6
	Minor		3
	Elective		3
<b>TOTALS</b>		<b>15</b>	<b>15</b>

SENIOR YEAR		Fall	Spr
<b>Courses to be taken Fall/Spring Semester</b>			
	Major Courses	6	
	Dist Req Area D	3	
	Electives	6	
	Minor	3	
	Major Course		3
	Minor		6
	Electives		5
<b>TOTALS</b>		<b>18</b>	<b>14</b>

SENIOR YEAR		Fall	Spr
<b>Courses to be taken Fall/Spring Semester</b>			
	Major Courses		6
	Dist Req Area D		3
	Electives		6
	Minor		3
	Major Course		3
	Minor		6
	Electives		5
<b>TOTALS</b>		<b>18</b>	<b>14</b>

TOTAL CREDITS 64 56 120

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Lower Division: (100-200 level) 12 Credits  
 Economics, Geography, Native American Studies, Social Sciences,  
 Speech, Political Science  
 \*Fulfills Area B Distribution Requirements 6 Credits\*

Art, Drama, English, Music, Graphic Design  
 \*Fulfills Area A Distribution Requirements 6 Credits\*

Upper Division Emphases: (300 level or above) 30 Credits, 15 credits  
 in each of two of the following including a Capstone course in one of the  
 areas:\*

1. Art, Music, Drama, Graphic Design 15 Credits
2. English 15 Credits
3. History, Sociology, Political Science, Economics,  
 Native American Studies, Speech 15 Credits

**TOTAL 36 Credits**  
 \* Methods courses excepted.

Lower Division: (100-200 level) 12 Credits  
 Economics, Geography, Native American Studies, Social Sciences,  
 Speech, Political Science, Community Service  
 \*Fulfills Area B Distribution Requirements 6 Credits\*

Art, Drama, English, Music, Graphic Design  
 \*Fulfills Area A Distribution Requirements 6 Credits\*

Upper Division Emphases: (300 level or above) 30 Credits, 15 credits  
 in each of two of the following including a Capstone course in one of the  
 areas:\*

1. Art, Music, Drama, Graphic Design 15 Credits
2. English 15 Credits
3. History, Sociology, Political Science, Economics,  
 Native American Studies, Speech, Community  
 Service 15 Credits

**TOTAL 36 Credits**  
 \* Methods courses excepted.

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