



# MONTANA STATE UNIVERSITY NORTHERN

Academic Senate  
Tuesday, March 12, 2016  
4:00p  
Brockmann Conference Room  
Meeting Minutes

**Membership:** Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Mark Seiffert, Lanny Wilke, Spike Magelssen, Arlys Williams, Rodney Ridenour, William Rugg

**Members Present:** Lorren Schlotfeldt, Rodney Ridenour (phone), Lanny Wilke, Steven Don, Spike Magelssen, Mark Seiffert, Fred Smiley, Darlene Sellers, and William Rugg

**Recorder:** Debra Bradley

**Call to Order:**

- Lorren made the call to begin the meeting at 4:03p

**Minutes:**

- Darlene made the motion,
- Mark second the motion to approve the minutes.
- Motion was made and all approved the minutes of February 14, 2017.

**Provost/Chancellor Updates:**

- BOR and CAO meeting
- Two Intent to Plan on the agenda
- College of Health Science
  - Dean interviews are still on going
- Level II
  - Bozeman missed a May agenda item
- Dean Helen Melland is retiring
- Topeka Wrestling
  - 1 All Conference
  - 1 Outstanding
  - 5 Wrestlers
  - 5<sup>th</sup> Place Nationwide
- Girls Basketball
  - Lost to LCSC
- Boys Basketball
  - Lost to Carroll College

- Budget
  - \$23 Million in debt
  - Raising tuition?
  - Cut Programs?
- U of M
  - Active Retirement
- Northern charges \$1000.00 more per student
  - Looking at the reason why
- No campus closure
  - BOR is the only one that can close a campus
  - OCHE can only recommend
  - Dawson and Miles City looking at a possible merge

#### **External Committee Reports:**

- **NWCCU**
  - Addressing the Core Theme III to the Mission Statement
  - Need more input and will be asking for help
- **Strategic Action Teams**
  - Meeting 03/21/2017
- **UAC**

#### **Senate Committee Reports:**

- **Admissions and Standards:**
  - Late Co Ops
  - Credits are counted during the 3<sup>rd</sup> week
  - Late withdrawals
    - Dual credits
    - Not doing college work
    - Pay for the credit
- **Cultural Development Committee:**
  - Meetings are being posted
- **Curriculum Committee:**
  - Proposals are being completed
- **Financial Aid Committee:**
  - No report
- **General Education Committee:**
  - No report
- **Graduate Council Committee:**
  - April Meeting
  - Graduate List will be presented
- **Instruction, Research & Faculty Development Committee:**
  - No report
- **Instructional Technology Committee:**

- No report
- **Library Committee:**
  - No report

### **Proposals:**

- **16-18 College Algebra**
  - Arlys made the motion to approve
  - Steven made the second
  - All approved
- **16-19 ASN Nursing**
  - Arlys presented new information for the corrections that needed to be made
  - Amendment corrections were made
  - Page 49 there is handwriting
  - Page 57 there is handwriting
  - Steven made the motion with correction
  - Darlene made the second
  - All approved.
  - Arlys will get the corrections to Debra before it goes to the Provost office

### **Old Business:**

- Nominations for President – Vice President
  - Lanny was nominated and was declined
  - Lorren declined his nomination
  - Mark was nominated and accepted
  - Steven made the motion
  - Fred made the second
  - All approved
- Question arose –
  - Mentoring a NRSB position
  - Tenure track or tenured
    - Open meetings
    - No voting in meetings

### **New Business:**

- OPI Accreditation
  - April 9-12, 2017
- Spring Break
  - No classes but offices are opened
- State Auditors are on campus
- Fred brought forth some information
  - Evaluations are sent back after the classes are done
  - He has started his own evaluation questions
    - “How is Northern treating you?”
    - “Am I doing anything wrong as a professor?”
    - Can I help you find someone to refer you to for help?”
- Customer Service Classes
  - Help with client/student /staff relationship

- Especially around town and campus
- Tell a student “Thank You” when you see a student helping out or doing something great
- Steve Wise
  - Pool Tables are getting new felt
  - Mattresses for the dorms
    - Tried out three different styles at the SUB Ballroom
- Steven Don
  - Talked about the chancellor, dean and faculty with getting the lab and lecture taken care of on the COTS side of campus.
  - Several questions have risen
    - COTS has 69 classes and 22 programs to go through
    - What happens to the academics
    - Chancellor wants the production records
    - Flock #'s state wide
    - CBA?
    - Another line will be added to the workload/overload report

**Adjournment:**

- Was at 5:27p

Respectfully Submitted

Debra Bradley