



# MONTANA STATE UNIVERSITY NORTHERN

Academic Senate  
Tuesday, February 14, 2017  
4:00p  
Brockmann Conference Room  
Meeting Minutes

**Membership:** Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Mark Seiffert, Lanny Wilke, Spike Magelssen, Arlys Williams, Rodney Ridenour, William Rugg

**Members Present:** Lorren Schlotfeldt, Rodney Ridenour (WebEx), Lanny Wilke, Mark Seiffert, Steven Don, Arlys Williams, Spike Magelssen, Fred Smiley, Darlene Sellers, Jamie Underwood, and William Rugg

**Recorder:** Debra Bradley

**Call to Order:**

Lorren made the call to begin the meeting at 4:04p

**Minutes:**

Steve made the motion, Jamie second the motion to approve the minutes with corrections. Motion was made and all approved the minutes of 01-10-17.

**Chancellor/Provost Updates:**

- CAO Meeting for the Provost before the next BoR meeting.
- Chancellor Kegel is in Helena right now talking about the Advanced Fuel Center. With Kris Hansen not at the legislation this year hoping the Jacob Bachmeier will be the next voice.
- OCHE did not approve salary increases for management. Faculty and staff were not affective.
- Went to Seattle to talk to the NWCCU Board about the report.
- There is a one to two month lag for the report.
- The senate has concerns about the high fee cost for everything that is brought to them with an even slower turnaround time.
- FTE slightly up, but head count is down.
- CORE and Executive Councils are in campaign mode to gain 250 students
- NRSG going from the old program to the new one
- 2 new NRSG Faculty searches now on going
- The Dean of NRSG search is still on going.
- BS Medical Services tabled – been pulled before the BoR Meeting
- The certificate program is still viable

### **External Committee Reports:**

- NWCCU –
  - Need to see the report
  - Minor in PSYX and the Major in NASX needs final nod from the BoR
  - CJ is on the ground and going strong
- SAT -
  - Meet next Tuesday to talk about the 9 initiatives
  - Almost completed with the Policies and Procedures
- UAC –
  - Meet the following Thursday
  - Separating the procedures from the policy
  - Equine minor proposal being worked on
  - Community wanted to give Northern property to build the buildings and program

### **Senate Committee Reports:**

- Admissions and Standards
  - Bill Danley, Chair
    - Jamie talked about Co-ops
      - Add before drop/add deadline each semester
- Cultural Development
  - Fred stated that next Friday is their meeting
    - Planning is going on for a Car Show in Feb/March
      - Josh Meyer is heading this project up
- Curriculum
  - Byron Ophus, Chair
    - Proposals are being looked at
- Financial Aid
  - Mary Verploegen, Chair
    - Jeremy Hoffman talked about scholarships
    - We Love Northern Ball - \$33,000.00
      - 25 tables X 8 people per table
- General Education
  - Terri Hildebrand, Chair
    - Proposals are being looked at
- Graduate Council
  - Curtis Smeby, Chair
    - December Meeting
    - Meeting once a semester
    - Enrollment is up

- Instruction, Research & Faculty Development
  - Chair Unknown
    - Not met yet
- Instructional Technology
  - Chair Unknown
    - Not met yet
- Library
  - Chair Unknown
    - Not met yet
    - Chancellor' Lecture Series – Indivisible is showing in the Library Main Floor area

**Proposals:**

- None at this time but there are some sitting at General Education and Curriculum Committees

**Old Business:**

**New Business:**

Darlene talked about a certificate.  
 Care Team Development (student issues).  
 Policy Proposal in UAC  
 Orientation Presentations  
 Working on website

No budget for back up faculty  
 Need a backup plan  
 Notification not long enough to bring in new member before the old members leaves

Freshman Seminar – 1 credit course

Developmental Math – 4 credits  
 Working on English – 4 credits  
 Needs to be brought through the Academic Senate process.

Curriculum Proposals

OCHE brought new forms forth again

Needing financials

Lots of discussion on the new forms.

Provost to see about templates for financials and other information

April Vote –

Elect a Vice President

Must be able to attend BoR

Learning experiences

March Meeting –

Moved to March 7 so that the meeting is not during Spring Break

**Adjournment:**

Meeting was adjourned at 4:59pm

Respectfully Submitted by,

Debra A. Bradley