



MONTANA STATE UNIVERSITY NORTHERN

Academic Senate
Tuesday, December 13, 2016
4:00p
Brockmann Conference Room
Meeting Minutes

Membership: Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Mark Seiffert, Lanny Wilke, Spike Magelssen, Arlys Williams, Rodney Ridenour, William Rugg, Jamie Underwood

Members Present: Arlys Williams, Rodney Ridenour (WebEx), Steven Don, Spike Magelssen, Fred Smiley, and Darlene Sellers, Lanny Wilke, William Rugg

Call to Order:

Steven Don made the call to begin the meeting at 4:00p

Minutes:

Darlene made the motion, Rodney made the second to approve the minutes with corrections. Motion was made and all approved the minutes of November 15, 2016. Debra will forward to Marianne with the corrections.

Provost/Chancellor Updates:

William Rugg told everyone that the Midnight Breakfast was a hit. Lots of students and the waffles were great.

Tuition is being brought up as a needed increase. Course fees need to get in before the end of the year for Fall 2017.

EMS (15-20) still being revised. 1 week window from 12-13-16 to get it to the provost office to get to Bozeman for the March BoR meeting.

External Committee Reports:

- **NWCCU**
 - Year 7 report will be handed to Chancellor Kegel and Provost Rugg in January 2017
 - 7 recommendation questions will be need to be addressed and show that the campus is making progress.
- **Strategic Action Teams**
 - Chancellor's Committee
 - Lewistown/Great Falls team
 - Mill Levee passed

- Testing center
 - Scheduled Committees
 - Looking at 4 day work weeks
 - Equine committee met on 12-12-16
 - Stadium committee met on 12-13-16
- **UAC**
 - Updating policy and procedures

Senate Committee Reports:

- **Admissions and Standards**
 - Members are: Wane Boyson, Amy Crowder-Klobofski, Bill Danley (Chair), Joel Soiseth, Jamie Underwood
 - Have been meeting every Friday or E Voting
- **Cultural Development**
 - Members are: Josh Meyer, Fred Smiley, Kevin Holzworth, Cristy Ozburn
 - Met in November, no meeting planned in December and will meet again in January 2017
- **Curriculum**
 - Members are: Terri Hildebrand, Jeremy Hofman, Byron Ophus (Chair), Joey Todd, Arlys Williams
 - Met two weeks ago and will not meet again till January 2017
- **Financial Aid**
 - Members are: Virginia Braithwaite, Jeremy Hofman, Bob Johnke, Mary Verploegen (Chair), Amy Crowder-Klobofski, Barb Zuck
 - Will meet again in January 2017
- **General Education**
 - Members are: Terri Hildebrand (Chair), Spike Magelssen, Rodney Ridenour, Jeremy Siemens, Gary Succaw, Arlys Williams
 - Meeting in January 2017
- **Graduate Council**
 - Members are: Virginia Braithwaite, Randy Bachmeier, Norton Pease, Carol Reifschneider, Darlene Sellers, Curtis Smeby (Chair), Larry Strizich, Steven Don, Eleazer Resurreccion, Vonnie Pattison, Joey Todd, Terri Hildebrand
 - Curtis will be sending out a meeting notice for December sometime
- **Instruction, Research & Faculty Development**
 - Members are: John Snider, Eleazer Resurreccion, Kevin Ruby, Lanny Wilke, Paul McKenzie-Jones
 - Lorren to find out who the chair is of this committee
- **Instructional Technology**
 - Members are: Kevin Carlson, Tom Welch, Chad Spangler, Valerie Guyant
 - No meeting to report
- **Library**
 - Members are: Cristy Ozburn, Joey Todd, Tom Welch, Jim Kirkpatrick
 - No meeting to report

Proposals:

- **15-20 BS Emergency Health Science**
 - Dr. Starr was called in to explain the changes
 - Needs a Level II Proposal for the BoR
 - ECP 3XX Paramedic IV with Critical
 - Lecture hours not lab hours
 - Darlene made the motion to approve with corrections
 - Fred made the second
 - All approved the proposal with corrections
- **16-03 Studies in Drama**
 - Darlene made the motion to approve
 - Fred made the second
 - 200 level course gen ed
 - All approved the proposal
- **16-10 Introduction to Theatre and 16-11 Introduction to Acting I**
 - Darlene made the motion to approve
 - Arlys made the second
 - All approved of both proposals
- **16-12 Graphic Design Application**
 - Darlene made the motion to approve
 - Arlys made the second
 - Needs to have the syllabus and the course outcomes match
 - Approved with one abstained vote
- **16-14 ELECT 111**
 - Darlene made the motion to approve
 - Arlys made the second
 - All approved of the proposal
- **16-15 NARS**
 - Corrections from Curriculum Committee were made
 - Arlys made the motion to approve
 - Fred made the second
 - All approved of the proposal
- **16-16 Drugs and Society**
 - Arlys made the motion to approve
 - Fred made the second
 - All approved of the proposal
- **16-17 M 105**
 - Tabled for corrections
 - Charles to be invited to the next Senate meeting
 - January 10, 2017

Old Business:

No Old Business was brought forth

New Business:

- Transition date for Chair
 - Lorren to continue being the Chair till the end of the Academic Year
 - Motion was made by Lanny

- Second was made by Fred
- All approved of Lorren to continue as Chair

Adjournment:

- Motion was made
- approved at 4:51pm

Respectfully Submitted by,
Debra A. Bradley