



MONTANA STATE UNIVERSITY NORTHERN

Academic Senate
Tuesday, October 11, 2016
4:00p
Brockmann Conference Room
Meeting Minutes

Membership: Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Mark Seiffert, Lanny Wilke, Spike Magelssen, Arlys Williams, Rodney Ridenour, William Rugg, Jamie Underwood

Members Present: Lorren Schlotfeldt, Jamie Underwood, Rodney Ridenour, Steven Don, Mark Seiffert, Fred Smiley, and Darlene Sellers, William Rugg

Recorder: Debra Bradley

Call to Order:

Lorren made the call to begin the meeting at 4:00p

Minutes:

Steven Don made the motion, Jamie Underwood made the second to approve the minutes. Motion was made and all approved the minutes of September 13, 2016.

Provost/Chancellor Updates:

Updates –

Constant changes in the NWCCU schedules
Problems seem to solve themselves
Assessment – holes, but justified

External Committee Reports:

- **NWCCU**
 - Assessment – holes, but justified
 - General finding report on November 12, 2016
 - Final report in January 2017
Chancellor Kegel and Provost Rugg will travel to Seattle to receive the report
 - Final report will be made to the public
 - Other information
 - ONE MSU is October 26, 2016
 - Great Falls, MT
 - MSU Billings is in talks about being a stand-alone University

- Program Prioritization October 13, 2016
 - Missoula, MT
 - MUS/Statewide
- **SAT and UAC with NWCCU:**
 - 9 initiatives measurable
 - Need to be advertised more throughout the campus
 - Not made for the public knowledge
 - NWCCU asked if there was faculty/staff input
 - NWCCU asked if they were measurable
 - Chancellor Kegel appointed members to this committee
 - Chancellor Kegel talked about these initiatives during his “State of the Union” address in January 2016
 - Initiatives now need guidelines to go forward

Senate Committee Reports:

- **Admissions and Standards**
 - Members are: Wane Boyson, Amy Crowder-Klobofski, Bill Danley (Chair), Joel Soiseth, Jamie Underwood
- **Cultural Development**
 - Members are: Josh Meyer, Fred Smiley, Kevin Holzworth, Cristy Ozburn
 - Have been meeting and will send Lorren their reports
 - Fred Smiley asked if Paul McKenzie-Jones could be added to the committee, but the by-laws state two members from each college. Paul can continue to be a active member until someone steps down.
- **Curriculum**
 - Members are: Terri Hildebrand, Jeremy Hofman, Byron Ophus (Chair), Joey Todd, Arlys Williams
- **Financial Aid**
 - Members are: Virginia Braithwaite, Jeremy Hofman, Bob Johnke, Mary Verploegen (Chair), Amy Crowder-Klobofski, Barb Zuck
 - Have been meeting and have been sending their reports to Lorren to be posted
- **General Education**
 - Members are: Terri Hildebrand (Chair), Spike Magelssen, Rodney Ridenour, Jeremy Siemens, Gary Succaw, Arlys Williams
 - Meetings have been posted on line
- **Graduate Council**
 - Members are: Virginia Braithwaite, Randy Bachmeier, Norton Pease, Carol Reifschneider, Darlene Sellers, Curtis Smeby(Chair), Larry Strizich, Steven Don, Eleazer Resurreccion, Vonnie Pattison, Joey Todd, Terri Hildebrand
- **Instruction, Research & Faculty Development**
 - Members are: John Snider, Eleazer Resurreccion, Kevin Ruby, Lanny Wilke (Chair), Paul McKenzie-Jones

- **Instructional Technology**
 - Members are: Kevin Carlson, Tom Welch, Chad Spangler, Valerie Guyant
- **Library**
 - Members are: Cristy Ozburn, Joey Todd, Tom Welch, Jim Kirkpatrick

Proposals:

- ELCT 111 and NARS 142-145 are now with Gen Ed Committee
- EMT/Paramedic Proposals, no corrections brought forth
- RN to BSN Proposal, no corrections brought forth
 - The two above proposals will not be brought forth till the March 2017 BOR meeting

Old Business:

- Debra brought a form for the Committee to look at
 - Take off the sentence that contains the page #'s
 - Add more space or add wording use the back of page if needed.

New Business:

- Meeting dates –
 - November 8, 2016 – Election Day, campus closed
 - Moved till November 15, 2016
 - Debra to send out notice of change
 - December 13, 2016 – Finals week, meeting will still be held on that date
- Math Area
 - Program Revisions for each class?
 - One form to cover all (Information only)
 - According to Provost Rugg, Information only with explanations for all classes that are going to change.
 - Has to go through both colleges first.
 - Then brought forth through the Academic Senate Subcommittees
- Student Fees
 - Deadline to be checked on by Provost Rugg
 - If one needs to change the fee structure this is the year to do it
- APA
 - Free Trial
 - Software

Adjournment:

- Lorren made the motion
- Jamie second the motion,
- approved at 4:46pm

Respectfully Submitted by,

Debra A. Bradley