



# MONTANA STATE UNIVERSITY NORTHERN

Academic Senate

Tuesday, December 8, 2015

4:00p

Brockmann Conference Room

Meeting Minutes

**Membership:** Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Mark Seiffert, Lanny Wilke, Spike Magelssen, Arlys Williams, Rodney Ridenour, William Rugg

**Members Present:** Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Lanny Wilke, Spike Magelssen, Rodney Ridenour, William Rugg

**Recorder:** Debra Bradley

**Call to Order:**

Lorren made the call to begin the meeting at 4:04p

**Minutes:**

November 10, 2015 meeting minutes; Rodney made the motion to approve, Steven made the second.

Corrections were presented by Bill; other topic was *Postsecondary Educational Program/Center/Institute Proposal Process*. This will also be presented at the BoR meeting. All proposals must be at the Provost office by January 20, 2016 to be presented in the **March 2016 BoR meeting in Dillon, or April 7<sup>th</sup> for the May 2016 BoR meeting in Havre**. William also asked that all questions and concerns be sent to him before November 18, 2015.

Question was called. All approved of the minutes with corrections.

**Provost/Chancellor Updates:**

Portfolios are back in the Colleges Dean's Office for the Promotion and Tenure Committees to review.

Take a look at [Ideaedu.org](http://Ideaedu.org) for student evaluations and also administration evaluations.

SLAP/UCIP; Matt is working on getting the bugs out. NWCCU will be looking at them for accreditations.

Taskstream; Fall of 2016; might be replacing the program that is being used now.

Debra to send out an email about the GEN ED Committee with their help in filling out the SLAP/UCIP for each department.

Open house at the Chancellor's home. Two nights; staff and faculty; public is another.

Fall 2015 Graduation had over 30 students. Chancellor has a short list of speakers for the Spring 2016 graduation.

#### **External Committee Reports:**

- A. UAC – 2<sup>nd</sup> Thursday of the Month, 3p-4p, Hensler – to swap dates with Academic Senate
- B. Academic Council – 2<sup>nd</sup> Thursday of the Month, 4p-5pm, Library Conference Room – Meeting on November 17<sup>th</sup>.
- C. Strategic Advancement Team – 3<sup>rd</sup> Tuesday of the Month, 2:30p-4:30p, Fireside Conference Room. Candian Student Charges. China has interest in sending students, diesel, and business majors. 2+2 program, two years here and then two year over in China. 2-3 faculty go over for a semester. 2 week workshop will also be offered for training.

#### **Senate Committee Reports:**

Emails and minutes are not available. Have the chairs come to the meetings to do their reports

Lorren to send a personal invite to all the chairs.

- A. Admissions and Standards**
  - a. Bill Danley, Chair; Alisha Schroder, Recorder: no report
- B. Cultural Development**
  - a. Fred Smiley, Chair; meeting again
- C. Curriculum**
  - a. Bryon Ophus, Chair; Next meeting will be in January
- D. Financial Aid**
  - a. Mary Verploegen, Chair; Barb Zuck, Recorder: No Report
- E. General Education**
  - a. Gary Succaw, Chair; Jenn Anderson, Recorder – Next meeting will be in January.
- F. Graduate Education**
  - a. Darlene Sellers, Chair; Debra Bradley, Recorder – Next meeting will be in January
- G. Instruction, Research, and Faculty Development**
  - a. Curtis Smeby, Chair; No Report
- H. Instructional Technology**
  - a. Norton Pease, Recorder?; No Report
- I. Library**
  - a. Joey Todd, Recorder, Val Hickman; No Report

#### **Proposals:**

None at this time. Will be more to present after Curriculum Committee reviews them.

**Old Business:**

Smoke Free Campus –Debra to send out a survey monkey consisting of three questions

1. Smoke Free Campus
2. Tobacco Free Campus
3. Keep the campus as is

Deadline for replies will be January 15<sup>th</sup>, 2016. Debra to compile a report for the committee.

CAT III Objectives; NWCCU Accreditation; Gary Succaw is doing the ground work for these.

**New Business:**

- A. Rodney and Fred; the committee decided to do Google Hangout when having a meeting. A reminder from Bill that this is a special circumstance only.
- B. Mission Statement; Carol and Larry cochairs

**Announcements:**

**Adjournment:**

Darlene made the motion, Steven second the motion, questions was called and all approved at 5:15pm

Respectfully Submitted by,

Debra A. Bradley