



MONTANA STATE UNIVERSITY NORTHERN

Academic Senate

Tuesday, November 10, 2015

4:00p

Brockmann Conference Room

Meeting Minutes

Membership: Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Mark Seiffert, Lanny Wilke, Spike Magelssen, Arlys Williams, Rodney Ridenour, William Rugg

Members Present: Lorren Schlotfeldt, Steven Don, Darlene Sellers, Fred Smiley, Lanny Wilke, Spike Magelssen, Rodney Ridenour, William Rugg

Recorder: Debra Bradley

Call to Order:

Lorren made the call to begin the meeting at 4:00p

Minutes:

October 13, 2015 meeting minutes; Rodney made the motion to approve, Jamie made the second. No discussion so the question was called – all approved

Provost Updates:

CAO Meeting in Helena. OneMSU Symposium had good participation, set the bar high for Great Fall in 2017. William sent out an email containing *Changes/Suggestions to the Academic Proposals* (see attached handouts). Questions or concern, please let William know before Wednesday, November 18, 2015 as he is heading to the Board of Regent's Meeting where this will be discussed. The

Other topic was *Postsecondary Educational Program/Center/Institute Proposal Process*. This will also be presented at the BoR meeting. All proposals must be at the Provost office by January 20, 2016 to be presented in the May 2016 BoR meeting in Havre. William also asked that all questions and concerns be sent to him before November 18, 2015.

Chancellor's Update:

No Report as Chancellor Kegel is off campus

External Committee Reports:

- A. UAC – 2nd Thursday of the Month, 3p-4p, Hensler – will meet November 12, 2015. Last met October 8, 2015.
- B. Academic Council – 2nd Thursday of the Month, 4p-5pm, Library Conference Room – Meeting on November 17th.
- C. Strategic Advancement Team – 3rd Tuesday of the Month, 2:30p-4:30p, Fireside Conference Room. Meeting on the 17th.

Senate Committee Reports:

- A. Admissions and Standards
 - a. Bill Danley, Chair; Alisha Schroder, Recorder; meet last week, over load credits, consolidation meeting on 12/3/15
- B. Cultural Development
 - a. Fred Smiley, Chair; meeting again
- C. Curriculum
 - a. Bryon Ophus, Chair; No Report
- D. Financial Aid
 - a. Mary Verploegen, Chair; Barb Zuck, Recorder; No Report
- E. General Education
 - a. Gary Succaw, Chair; Jenn Anderson, Recorder – CAT V and CAT VI
- F. Graduate Education
 - a. Darlene Sellers, Chair; Debra Bradley, Recorder – Getting ready for Spring semester, will bring in graduating list for Spring 2016 for approval
- G. Instruction, Research, and Faculty Development
 - a. Curtis Smeby, Chair; No Report
- H. Instructional Technology
 - a. Chair; Recorder?; No Report
- I. Library
 - a. Chair; Recorder, Val Hickman; No Report

Proposals:

15-12 – Electrical Technology AAS Degree Program Revision – Spike talked to the group about the changes. How some of the students come in the CPR Cards that are just basic CPR and not the AED/CPR Cards that are really needed for this class. Members mentioned that First Aid and CPR classes are offered on campus and maybe that should be recommended for those who have the basic CPR or no CPR Card or training. Lanny made the motion to approve, Darlene second the motion, question was called, all approved.

15-13 – Changed in CAT III Objectives – tabled till next meeting. Debra to send out this proposal via email for all to review.

Old Business:

Smoke Free Campus – Chancellor has brought this proposal forth. Needs to be brought to the Full Faculty Meeting to make a recommendation, but before that it should be brought back to the Student Senate to bring the proposal to the Full Faculty for a campus discussion. Possible Monkey Survey was brought up by Darlene. Spike made the motion for this to go back to the Student Senate, Steven second the motion, question was brought forth, all approved.

New Business:

Academic Senate Website. Make the following needed changes.

- A. Mark Seiffert, Fred Smiley, Jamie Underwood, Arlys Williams are all under the same College; College of Education, Arts & Science, and Nursing. They are not in separate colleges.
- B. Vacant is now filled with Trygve “Spike” Magelssen Fall 2015
- C. Recording Secretary has been changed to Recorder
- D. Lourdes Caven will be changed to Debra Bradley

Announcements:

Adjournment:

Darlene made the motion, Steven second the motion, questions was called and all approved at 5:15pm

Respectfully Submitted by,

Debra A. Bradley