

Academic Senate
November 15, 2011
4:00pm
Brockmann Center Conference Room

Members Present –Katherine Williams, Janet Trethewey, Steven Don, Trygve Magelssen, Mary Pappas, Greg Clouse, Curtis Smeby, Lorren Schlotfeldt, Larry Strizich, Lanny Wilke, Rosalyn Templeton

Guest –

- I. Call to Order – Lanny called the meeting to order at 4:04 pm in the Brockmann Center Conference Room
- II. Minutes – Janet motioned to approve the minutes for October 11, 2011 and Lorren 2nd the motion. All approved the minutes.
- III. External Reports
 - a. UAC – no report as the last meeting was cancelled
 - b. Professional Development Committee – the last meeting was cancelled. The Provost will fund training for faculty and staff. There is a 1 page form to fill out for committee approval, upon return the person has to report to the committee. The form is under the Provost website.
- IV. Senate Committee Reports
 - a. Admission & Standards (Steven) – the committee hasn't met in the last three weeks due to the lack of business. They will meet this Friday.
 - b. Cultural Development (Spike) – the committee participated in Native American Week and Montana Day. The committee is looking for events in the spring.
 - c. Curriculum (Katherine) - the committee will meet next Tuesday.
 - d. Financial Aid (Mary P.) – no report
 - e. General Education (Stacey) - no report
 - f. Graduate Council (Curtis) – the committee will meet December 1st.
 - g. Instruction, Research, and Faculty Development (Janet) – there was no meeting last week
 - h. Instructional Technology (Spike) – The committee approved a list of agenda items. The IT Policy on campus in too broad, it is not specific to this campus. They are would also like a map of the buildings and the computers in them.
 - i. Library (Lorren) – no report
- V. Proposals –
 - a. Proposal #11-03 Add POL 344 to CAT V of the General Ed Core – Janet motioned to approved and Katherine 2nd it. Greg suggested we send this back to James Edwards for corrections. Janet doesn't remember this going to the college for approval, nobody from COEASN remember seeing this. It should have

proposal form, gen ed form. There is no evaluation and feedback from Gen Ed, there is no evidence of 80% goal. The question was called, proposal disapproved. Janet made a motion to send back, Greg 2nd the motion to send this back to the Gen Ed committee for explanation on approval. The question called, all approved.

Curtis asked "Is it time to look at general education classes or is it the job of the Gen Ed Committee?" Greg asked if the general education package fits the degrees we offer.

VI. Old Business – none

VII. New Business – Lanny suggested we look at the general education criteria and then look at the courses under each category. Lanny made a recommendation that we tell the general education committee how many courses can be in each category.

Spike asked if this is the committee where we can discuss faculty issues/complaints. He asked that a senator motion that we have a meeting for faculty issues. Lanny stated we will have a faculty forum Tuesday November 29th. Greg suggested we should check the by-laws.

Someone brought up the topic of D grades and what applies (Lanny I think) in relation to a question from Tom Welch. I said I would research the policy and report back to the senate. Janet asked that we take a look at the catalog of record for the D grade for general education and core classes. Does it just apply to elective courses?

VIII. Chancellor and/or Provost Updates - none

Janet moved to adjourn the meeting.

Adjourned - Meeting Adjourned

Recording Secretary: Lourdes Caven

Minutes Academic Senate 11-29-11 5:10PM