

**ACADEMIC SENATE**  
**October 12, 2004**

**PRESENT:** Terry Blosser, Wane Boysun, Kevin Carlson, Lisa O'Neil, Will Rawn for the Provost, Janet Trethewey, Tom Welch, Lanny Wilke

**ABSENT:** Brian Gilmartin, Roger Stone, Larry Strizich

**GUEST:** Darlene Sellers

President Trethewey called the meeting to order at 4:00 p.m. in the West Conference Room. The minutes of September 14, 2004 were approved as presented.

**CORRESPONDENCE:**

**RESPONSE REQUEST** – Margaret Meggs, Director of the Response Program, wrote a letter requesting that three faculty members be appointed to a Student Disciplinary Hearings & Appeals Committee. Members of the committee will attend a training session and sit on the board as needed. After some discussion, it was decided the Academic Senate would send out a memo asking for volunteers, choose three, and forward the names to Margaret.

**OLD BUSINESS:**

**ADMISSIONS & STANDARDS 2003-2004 SUMMARY REPORT -**

There were 198 petitions reviewed. There were 28 adds or drops, 40 overloads, 36 substitutions, 29 waivers, and 35 late withdrawals. The committee may bring forward a proposal to change the withdraw date. To prevent confusion, the date for the Havre and Great Falls campuses will be the same. The committee has discouraged late additions as they cost the institution money when the numbers are not included in the three week enrollment report.

Lanny suggested including reports from all Academic Senate subcommittees.

**CONSTITUTION/BY-LAWS/CURRICULUM GUIDE CHANGES** – Draft #2 was sent to the members by Janet. There was discussion about qualifications of senators, term of the president, and language changes.

Darlene Sellers was present to request inclusion of graduate programs in the senate's membership. The curricular process for graduate and undergraduate would be the same. The senate will take the request into consideration.

## **NEW BUSINESS:**

**BOARD OF REGENT REPORT** – Student regent, Kayla French, put forth a petition to change the policy to allow students to transfer their GPAs within the university system.

The new mantra from the Board of Regents is “Shared Leadership” and building partnerships between business and the university system. On October 27, Regent Simmons or Regent Hamilton will speak on “Shared Leadership” at the Community Breakfast in Donaldson Commons at 8:30 a.m.

Faculty representatives will be meeting with the Board of Regents for an hour during breakfast every session.

**PROPOSALS** – The new general education proposal has been sent to the Curriculum Committee. According to the curriculum flowchart, when there are major changes to a proposal, it is to go back to the originator. In order to expedite the procedure, Lanny proposed that the Curriculum and General Education Committees have a joint meeting.

The prefix proposal for outside courses was approved by the TEC and is in the Curriculum Committee.

Meeting adjourned at 5:10 p.m.

Respectfully submitted,  
Joanna Kurtz