Meeting Minutes
Curriculum Committee
October 22, 2026
Brockmann Center 210V
4:00 p.m.

Members: Laura Gomez, Valerie Guyant, Gary Succaw, Jason Tanner, Kyra Kaercher, Nicholus Despot, Tyler De La Vega

Members Present: Laura Gomez, Valerie Guyant, Gary Succaw, Jason Tanner, Kyra Kaercher, Nicholas Despot

Guests:

Chairs: Laura Gomez and Valerie Guyant

Minutes: Jodi Kueffler

Call to Order: The meeting was called to order by Laura Gomez at 4:03 p.m.

Agenda: A motion to approve the agenda was made by Kyra Kaercher and seconded by Jason Tanner. The agenda was approved as presented.

Minutes: A motion to approved the minutes from September 3, 2026, was made by Kyra Kaercher and seconded by Nicholus Despot. The minutes were approved as presented.

Proposals:

- 26-5; Course Revision – CRWR 240 Intro to Creative Writing Wkshp
    - This revision removes the prerequisites of WRIT 101/WRIT 122 as it is preventing students from enrolling in the course.
    - Motion was made by Valerie Guyant to approve.
    - The second was made by Gary Succaw.
    - Question.

    - Approved.
- 26-6; New Program Proposal-Certificate of Technical Studies in Workforce Development.
    - This proposal requires OCHE Level 1 forms to be submitted along with the proposal; however, they were not included.
    - Motion was made by Jason Tanner to table the proposal until all required forms are submitted.
    - The second was made by Valerie Guyant.
    - Question.
    - Approved.

New Business

- Review of Senate Bylaws Regarding Duties
    - Reviewed Curriculum Committee's function outlined in the Academic Senate By-laws and discussed establishing a rotation for ongoing review of existing academic programs and curriculum.
    - BOR Policy 301.11 revised the requirements for various bachelor's degrees necessitating a review of all programs for compliance. Valerie Guyant will email the policy to this committee to review.
    - Motion was made by Valerie Guyant to differentiate program reviews presented to faculty verses curriculum reviews presented to Academic Senate.
    - The second was made by Jason Tanner.
    - Question.
    - Approved.

Adjournment: A motion to adjourn was made by Jason Tanner and seconded by Kyra Kaercher. The motion carried and the meeting was adjourned at 4:22 p.m.