



Meeting Minutes  
Academic Council  
January 15, 2013  
10:00 a.m.  
Library Conference Room

**Members:** Randy Bachmeier, Darlene Bricker, Christine Cremean, Greg Kegel, Larry Strizich, Lanny Wilke, Rosalyn Templeton

**Missing:** Lisa O'Neil (Board of Nursing), Jay Howland and Norton Pease (classes)

**Chair:** Rosalyn Templeton

**Minutes:** Chris Bond

1. Call to order at 10:00 a.m.
2. Minutes from 12/12/12 approved
3. Chris Wendland's metric form workbook contained 3 pages. Discussed what the formulas were showing and what values were assigned to each.
4. Time available for meetings: Tuesdays at noon to 1:30 was the consensus with lunch provided by the Provost in the Fireside Room
5. Christine was wondering about the link to the program review area online emailed out. Christine and Norton unveiled it the faculty. No real break down when opening up Rigel lots of folders and questions in the process were so vague faculty were unsure of how to answer.
  - a. Generate a report template – Larry and Jay – speak to Jay first about designing report. Then will talk to Lindsey about setting it up.
  - b. Faculty upset that Banner does not show what faculty sees in their classes. Required courses not taken before higher courses or remedial courses. Building system as we go along.
6. Academic Council Topics - #7: From 14 students to 47 students in Study Skills. Pam will teach any Study Skills course at any time. Missing 34 students.
  - a. Football Coaches need to be updated on academic policies.
  - b. Pam's syllabus looked at. Have to guarantee that students will succeed if course is taken.
  - c. Study Skill course related back to course work.
  - d. More tutors are needed. Pam has some really good tutors.
  - e. Looking at a tutoring center that is open after 8 – 5 hours.
7. Retreat dates – wait to see how many reviews come in.
8. Last day to add courses? Lindsey wants more faculty involvement signing off on additions in the 9<sup>th</sup> week.
9. Meeting adjourned 11:30 a.m.