



Academic Council

Meeting Minutes

October 3, 2012

Library Conference Room

2:30pm

Attended: Greg Kegel, Jay Howland, Lanny Wilke, Larry Strizich, Darlene Bricker, Christine Cremean, Randy Bachmeier, Norton Pease, Rosalyn Templeton

Minutes: Kristen Martinez and Debra Bradley

- **Call to Order at 2:30pm**
- **Minutes approved for 09-14-12**
- **Chancellor Limbaugh needs input and approval for the ad hoc marketing committee**
 - .1. Agriculture
 - .2. Diesel – already has a plan that is working
 - .3. CJ
 - .4. ED – Elementary or Secondary
 - .4.1. Market separately but need to look at Secondary again
 - .5. Nursing
 - .5.1. Already a plan in place
 - .5.2. Keep ASN at a maintained number and ramp up the BSN?
 - .6. On-line Programing
 - .6.1. Needs to be marketed
 - .6.1.1. Business
 - .6.1.2. NSRG
 - .6.1.3. SET
 - .6.2. Provost will submit to Chancellor Limbaugh
- **List of Productivity Metrics**
 - .1.1. Determine if we want to use them?
 - .1.2. Shows productivity of each program or discipline area
- **Credit Hours Taught**
 - .1.1. Good date for register to pull
 - .1.2. Adding cap enrollments? In courses.
 - .1.3. Total credit taught verses actual number of students enrolled.

- **Degrees Granted**
 - .1.1. Leave – needed for BOR

- **Student Retention**
 - .1.1. More specific on retention
 - .1.1.1. Students you changed majors or withdrew should show up on the report
 - .1.1.2. Contact Matt DeLong for all data based information

- **Time-To-Degree**
 - .1.1. Indicator of productivity because it shows how long students take to finish
 - .1.1.1. Program rotation

- **Number of Majors**
- **Number of Minors**
- **Number of Undergraduates**
- **Number of Graduate Enrollments**
 - .1. The last four Degree Works will be able to track.
 - .2. Data will be separate for each degree and minor
 - .2.1. 1 area will have 3 different reports

- **Student Faculty Ratio**
 - .1. Determines caps.
 - .1.1. How many students per faculty member is too many or too little

- **Faculty Advising Within and Outside of Program**
 - .1. No comments

- **Ratio of Credit Hours Offered to Majors Verses Non-majors**
 - .1. Come up with a percentage
 - .2. Some information will over lap and then it needs to be explained

- **Project the Percentage of On-line Verses On the Ground Enrollments**
 - .1. Randy is to gather the information when needed

- **New Category - Other Factors Effecting Productivity**
 - .1. What is effecting
 - .1.1. Assessment work
 - .1.2. Circular work
 - .1.3. Meetings
 - .1.4. Licensing
 - .1.5. Committee Work

- **Schedule Work Week Meeting**
- **Degree works is up and running**
 - .1. Launched on October 1, 2012

- **Hire more support**
 - .1. Students?
 - .2. Hourly
 - .3. 1 per College

- .4. Study Skills
 - .4.1. Was made a requirement in a policy
 - .4.2. Not being enforced
 - .4.3. Need data from Direct Reports
 - .4.4. Block probationary students account until the student registers for course
 - .4.4.1. Check with Lindsey
- **New Book for Council**
 - .1. Prioritizing Academic Programs and Services by Robert C. Dickeson
- **Possibility of I-Pads for the Council**
- **COEASN Program Update**
 - .1. Met with all areas
 - .2. Deadline October 15, 2012
- **COTS Program Update**
 - .1. Met with Faculty
 - .2. Broad Topics
- **Meeting adjourned at 3:50pm**