



MONTANA STATE UNIVERSITY NORTHERN

Committee Name:	Technology Council		
Date of Meeting:	02-May-2017	Location:	Library Conference room
Meeting Notes Prepared By:	Marianne Hoppe		
Membership:	2 Faculty; 1 student; 1 representative each from: classified staff, classified exempt staff, Library, Registrar, Extended University, Business Services; Provost; Chief Information Officer.		

1. Purpose of Meeting

Disperse information on campus technology topics, and get input and recommendations on information technology related matters.

2. Attendance at Meeting

Council members: Bill Rugg, Randy Bachmeier, Alisha Schroeder, Thomas Welch, Belinda Potter, Michelle Gallineaux, Gary Garland, Marianne Hoppe
Guests: Larry Strizich, Steven Don, Andy Morris

3. Meeting Agenda

Agenda:

- a) Approval of minutes
- b) Old Business:
 - i. Computer Labs/Classrooms
 - ii. College Scheduler
 - iii. Box
 - iv. Security Training for Staff and Faculty
 - v. IT Policies and Procedures
- c) New Business:
 - i. Miscellaneous ITS updates
 - ii. Council member roundtable
- d) Date for next meeting
- e) Adjournment

4. Meeting Notes, Decisions, Issues

- a. The minutes of the previous meeting were unanimously approved as distributed.

b. Old Business

- i. Computer Labs/Classrooms discussion.



MONTANA STATE UNIVERSITY NORTHERN

Technology Council

- The Computer fee Advisory Committee has recommended a reduction of the number of computers in labs and classrooms that are supported by the Computer Fee, because the fee cannot fund a reasonable life-cycle replacement schedule for all the computers. The proposal reduced the number of computers from 282 to 224 (58 computer reduction).
- The council recommended an additional 5 computer reduction.
- The proposal was approved by the council.
- The Council recommended the proposal be presented to the Core Leadership, the Strategic Advancement Committee, and sending the proposal out campus-wide.
- **ACTION ITEMS:**
 - As the Dean and Chair of CEASN were unable to attend the council meeting, the CIO will make an appointment to discuss the proposal with them.
 - The Dean and Chair of COTS will discuss the proposal with affected faculty in their college.
 - The CIO will schedule presentations with Core Leadership, SAT and campus distribution of the proposal.
- ii. College Scheduler (no update).
- iii. Box update.
 - Box is a cloud service allows users to share and collaborate on documents and files online with users both inside and outside the organization.
 - ITS staff have had conference calls with MSU-Bozeman's User Service regarding bringing MSU-Northern's faculty, staff and students in to MSU-Bozeman's tenant.
 - Data Stewardship Standards need to be in place before the service is made available.
 - **ACTION ITEMS:**
 - ITS staff will continue working on the implementation with MSU-Bozeman.
 - CIO will distribute a draft of data stewardship standards to the Council.
- iv. Security Training for Staff and Faculty.
 - Risk Management informed us we cannot participate in the premium discount program unless we are able to document that 50% of employees have completed training.
 - MSU Bozeman's Information Security group has not responded to inquiries about availability of SANS training modules and what alternative delivery methods may be available.



MONTANA STATE UNIVERSITY NORTHERN

Technology Council

- **ACTION ITEM:** ITS staff will continue to attempt to work with MSU-Bozeman.
- v. ITS Policies and Procedures.
 - There are 9 Enterprise IT Policies that apply to all MSU campuses which need to be reviewed to see which ones we will need to develop procedures and/or standards for.
 - **ACTION ITEM:** CIO will review the policies and draft procedures and/or standards.
- c. **New Business**
 - i. Miscellaneous ITS updates (informational items)
 - Network upgrades. Work on core network hardware upgrades that will allow for network enhancements continue.
 - Network attached storage. Work has begun on installing the new storage unit for Rigel and it should be in place in the next month.
 - Exchange cumulative updates. Microsoft had changed the manner in which patches are applied to Exchange servers. Approximately every 3 months it releases a cumulative update. These cumulative updates require an uninstall and reinstall of Exchange. There will, therefore, need to be email outages scheduled in order to do the updates. As this has not been done before, ITS has no estimate of how long the updates will take.
 - ii. Council Round Table
 - The Registrar noted that after the Banner 9 implementation users will be logging in to Banner with their NetID and associated password. MyInfo will eventually also use NetID, but that implementation will probably come after Banner 9 is in place.

5. Next Meeting

Date: TBA

July 2017

6. Meeting Adjourned