



MONTANA STATE UNIVERSITY NORTHERN

Faculty/Staff Payroll Deduction Application for Food Court

Name _____ ID _____
Last First Middle Banner ID Number

Address _____
Street City State Zip Phone

The MSU – Northern payroll deduction program give you access to delicious, nutritious, and convenient meal options right here on campus. The Northern Lights Food Court provides many dining options at an affordable price. Through the payroll deduction program, funds will automatically be loaded onto your North Card to be used in the Northern Lights Food Court through a declining balance program. With the A La Carte pricing, you pay for access to the Food Court, paying the daily door rate each time or for purchases at the Convenience Store. You can pick up just a drink or an entire meal and pay with your North Card. You may use these funds at any time throughout the semester.

The one time block funds have an added advantage: for every \$50 allocated, receive an additional \$5! Due to this special pricing, one time block funds are not refundable.

Please deduct the amounts from my monthly paycheck for:
Fall (August-December) 20 _____ Spring (January-May) 20 _____

Please select the payroll deduction method below:
\$ _____ per month \$ _____ one time deduction

By signing this form, I authorize the Montana State University – Northern Business Office to deduct the amount above from my paycheck to be placed on my North Card for use in the Northern Lights Food Court. I have read, understand, and agree to all of the terms and conditions of this application.

(Signature) (Date)

All fees are subject to change and reflect US Dollars.

All forms are to be mailed to:

Business Office
PO Box 7751
Havre, MT 59501

*** OFFICE USE ONLY ***

DATE _____

SIGNED CONTRACT _____

Questions or Concerns? Please call the Food Service Office at (406)265-3795 or the Business Office at (406) 265-3733 or e-mail Susan Solomon, Assistant Dean of Students at susan.solomon1@msun.edu