

# University Facilities Planning Board

Meeting Minutes

August 22, 2024

Attendance: Dan Ulmen, Jamie Duke, Debbie Winegar, Steven Don, Provost Jennifer Brown, Beth Durodoye, Eva Stokes, Christian Oberquell, Marianne Hoppe, Kevin Mielke

Review of minutes from last meeting:

## *LAST MEETING FOLLOW-UP:*

Marianne brought up that there needs to be changes made to this current policy, MSU Northern Policy 304 University Facilities Planning Board, to reflect the members and accurate titles as many have changed. It was also discussed to add Josh Engle and Tiffany Vickers to this meeting invite moving forward.

Kevin has completed all work in Brockmann with some minor work left to do in the ceiling of 213 and 204. This was a project that was not on IT schedule but was needed in the building HVAC project. With this HVAC project there were several rooms that IT had remove all desktop computers from classrooms (some up to 36 computers) and we were able to coordinate with this time frame to replace carpet in multiple rooms that was badly needed.

Both the Brockmann and Auto Tech HVAC projects are substantially completed, they are currently working on the punch list items to close these out. Training will be scheduled for equipment and controls.

HSC Fume Hood project is substantially completed, test & balance has been completed. Awaiting final punch list and certificate of completion.

Taylor Dynamometer update-Steven reported that the Chancellor wants more information as to why we need the money for the software and equipment upgrade as well as how it is being used in the curriculum. Dean Don said that in the meantime they would be able to use the dynamometer at the Advanced Fuel/Bio Fuels Building.

Dan brought up the urgency of space management needs on our campus. As per policy, space management needs to be a sub-committee to this committee. A/E is willing to help with this planning process by assigning us a planner. We need to identify what every room is being used for. Dan suggests that all of the Deans, Provost and Dan be part of this committee.

## *NEXT MEETING:*

- Thursday, September 26<sup>th</sup> @ 11am in the Library Conference Room