

University Facilities Planning Board

Meeting Minutes February 29th, 2024

Attendance: Dan Ulmen, Eva Stokes, Beth Durodoye, Steven Don, Jennifer Anderson, Jaime Duke, Jennifer Brown, Praveen Dubey, Marianne Hoppe, Kevin Mielke

Review of minutes from last meeting: Jaime Duke moved to approve the minutes from the last meeting of the January 25th, 2024 meeting. Steven Don seconded that motion.

LAST MEETING FOLLOW-UP:

HSC Fume Hoods-Replacement of fume hoods involving rooms 209, 211, 212. This project had one single bid which was over the estimated cost of the project (as well as the authority). Bid came in at about \$320k, in which our authority is only for \$300k. Dan is working with Chris Wendland to get another letter of authority for the remaining amount and contract this out to only contractor that bid out the project which was Central Plumbing. Project is expected to be completed over the summer with the majority of the work being done in room 209, where the controls are located.

CH-318- Beth/Shari and Jennifer have talked with Chris Wendland on the existing property surplus forms that were previously submitted by Debra Bradley. It was suggested that the forms be resubmitted again, because of the time that has passed with no responses. Beth said that Chris Wendland had mentioned that State Surplus Property was going to come to campus in mid-March so hopefully some items can be screened and/or approved for disposal.

Steven Don reported on the money that was donated by Modern Machinery for the use of the upgrade of the software/computers for the dynamometer for ATC. They donated \$20k of the \$120k that is needed for this upgrade. Taylor Dynamometer emailed on 1.25.24 stating that the repairs to reman of the TD3100 engine dyno that was sent off to them will need to be rebuilt and is quoted at \$9985.74, not including shipping and handling. (need to discuss authorization and moving forward with this repair). Dean Don also reported that he plans to discuss this at the next Diesel Advisory Meeting which Modern Machinery is a part of as well, to see if any outside funds can be matched for this upgrade install.

Updates on the Brockmann HVAC and Auto Tech projects- Eva discussed that she would like to move forward getting quotes on new carpet in Brockmann rooms 213, 214, and 209 this summer in conjunction with the HVAC project while we have all the computers and desks out of these rooms. Funding for this carpet (and paint) would come out of the Academic Facility Fee.

Pershing Hall renovation project: Provost Jennifer Brown did bring up concerns of the size of the elevator that have been discussed in this project. Dan mentioned that there is an option to have a smaller elevator which would save some money that could go towards the renovation portion of this project. Dr. Brown is concerned that in the future use for this building if we should still consider the regular size elevator instead. She is requesting that Dan get measurements for the different size elevators that are an option for this project.

Dr. Brown also asked about the process of moving forward with student records that are up in Donaldson Hall. She is going look into the commercial shredding company and possibly see who other places use in Havre (hospitals, ect) and can schedule along those other business. Also, departments will need to be charged for shredding.

NEXT MEETING:

- Thursday, March 28th, 2024, 11am; in the Library Conference Room