

University Facilities Planning Board Committee Agenda

Tuesday, March 21st, 2023

The University Facilities Planning Board (UFPB) serves in an advisory capacity to the Chancellor and will develop and recommend facilities priorities and maintain policies related to the development and utilization of campus facilities and grounds. See [MSU-Northern Policy 304 University Facilities Planning Board](#) for more information.

I. Call to Order

The regular UFPB meeting is held the 3rd Tuesday of each month, in the Library Conference room at 1:00pm.

Fee Status as of 3.20.23

Academic Facility Fee: \$208,999.00

Equipment Fee: \$64,415.00

- II. Roll Call: Board Membership-VCFA, Director of Facilities Services, Dean of COTS, Dean of CASE, Dean of Health Sciences, Dean of Students, CIO, Director of Athletics, Member at Large from each college (COTS, CASE, & COHS) Classified Staff Member, Student (appointed by Student Senate, Student optional)

- III. Approved Minutes from last meeting/last meeting follow up. Last meeting scheduled for 2.21.23 was cancelled, due to weather.
 - a. Approve minutes from last meeting on 1.17.23
 - b. OTLE training room (CH-103) follow up from the last meeting. Eva spoke with Lindsey Bennett and she is going to look into departmental funds for carpet and blinds for this room. She said that she had requested funding from covid funds but it was denied previously. Lindsey was approved by the Provost Office to proceed with the purchase of window coverings and flooring using OTLE department funds based on the estimates that were provided by Facilities Services.

- IV. Open issues
 - a. Dan was going to meet with the “media” team to see on a design for wayfinding signage for Student Health Services on the exterior of the SUB
 - b. Metals Building donation of an “addition” or shed—update?

- c. Debra Bradley and Dean Beth Durodoye have been submitting Surplus Property forms for HSC 105 2.27.23
- d. Brockman 108 process for approval to turn the old “wood shop” into more electrical and plumbing labs, as per policy. Does a proposal need to be written and submitted to the Chancellor for approval, before moving forward?

V. New Business

- a. Dean Kruger submitted (1.18.23 after the last UFPB meeting) a material/equipment list (no pricing) to Dan as he requested. Along with a sketch of the proposed modules.
- b. Campus Design Guidelines need to be reviewed and published on website
- c. Amber Spring sent an email on 1.17.23 stating that ASMSUN President, Morgaine Milligin and Vice President, Eddie Harmon offered to serve as the representatives on the UFPB Committee, they were added to the meeting invite on January 17th.
- d. Update of time line of the Auto Tech System Improvement
 - i. Time frame for construction
 - 1. Pre-Bid Walk Thru 3.21.23
 - 2. Estimated completion date of 10.31.23
 - ii. Added alternate #1 install new light fixtures

VI. Adjournment/Next Meeting

April 18th , 2023 @1:00pm , Library Conference Room