

# University Facilities Planning Board

## Committee Agenda

### April 19, 2022

#### Call to Order

#### Fee Status as of

- Academic Facility Fee: \$ 192,000.00
- Equipment Fee: \$ 7,950.00

The role of the UFPB is advising the Chancellor on priorities for the campus. Please see Policy 304 for details:

<https://www.msun.edu/admin/policies/300/304.aspx>

#### Current Project In Progress:

- **Auto Technology Renovation Status:**

There is still around 10k of contingency funds left for this project. Dan has been meeting with McNair Furniture on a durabond flooring that can be installed on the floor in the vestibule/entry way

  - McNair (\$5169.00)
    - Schedule after semester end
- **HSC- Nursing Move/Renovations (HSC 113, 114 and office spaces)**
  - HSC 114-Substantially completed.
    - Technology scheduled to be installed in Summer 2022, currently using an AV Technology cart
      - Electrician has been scheduled to begin after BOR. (this includes the power from ceiling of 114 up to 215 workstations)
- **HSC- Room 112/214/ 215/215A lab renovations**
  - Substantially complete and punch list has been done for this project.
    - HSC 112-A&P/Science Classroom-Lab
      - Technology is scheduled to be completed Summer 2022, currently an AV technology cart is being used in this room
    - HSC 215 Biology Classroom/LAB *OFFLINE*
      - Furniture/work stations are currently being assembled by Korb Construction. There are a few pieces that were damaged that finally arrived last week. They are currently putting together the chairs as well.
        - We will need to have an electrician drill holes in floor and pull up power to each workstation. Note that the drilling through the floor, will be into the ceiling of room 114- where ceiling tiles will need to be removed and then replaced again. Work order has been assigned to Loch Electric and will begin after BOR
- **Campus Building Signage**
  - ⊖ Work Order has been issued to Korb Construction on installation of building signage.
    - This has recently been put on hold due to issues with font and letter size. Letters have been re-cut at an additional charge.
    - This will resume this Spring when the weather is better and scissor lift can drive on the grounds.

- **Brockmann HVAC/Energy Upgrades (A/E Project-ARPA Funded \$855,000.00)**  
This project will upgrade the buildings mechanical equipment to improve energy efficiency. This will also include all lighting throughout the entire building, as well as some new ceiling tiles grids and panels.
  - Feasibility study will be conducted first to determine the priority of list with in this project
  - 10-21-21 Falls Mechanical Services has been appointed to this project. Mark Hines, A/E, will be the project manager
  - Budget is about \$750,000 after consulting fees
  - To begin this summer, and end date around the first of November 2022
  
- **Brockmann Room 106 Classroom Renovations (Academic Facility Fee account to be used)**  
Construction of student workspace modules in the electrical lab in order to facilitate increased number of students working safely in the same area.
  - ~~Remove the air lines and gas lines off the North and East walls in 106~~ COMPLETED
  - ~~Replace classroom lights with LED's approved by Dan Ulmen and raise the light fixtures up to the grid on the East side of nearer the girders (this will now be included with the Energy Upgrade project)~~
  - ~~Paint Classroom walls~~ COMPLETED
  - Flooring to be reviewed and/or replaced in the classroom

## Project Planning/ Proposals:

- **Brockman 212 remodel- Multi-Purpose Classroom**(includes technology, carpet, paint, lighting. This may require end year funds if available. (Still need a Project Request Form submitted for this project)
  - Transformation into a WebEx room similar to room 202 (which is a polycom room)
- **Brockmann Center Classroom Carpeting**
  - Prioritized rooms in order are 201, 203, 204, 209, 211, 213, 214, and 215.
  - This will involve phasing as the requested list is quite large.
- **Hagener Science Center Room 105**
  - Nursing has requested this room to be renovated to be used as a Nursing Classroom. (Project request form was submitted on 4-1-21) -moved to priority 1 for the Dean of Nursing 1-18-22
    - *When the time comes to proceed with this room, where will the stuff that is currently in this room, be moved to?*
      - Abatement of flooring
      - new flooring installed
      - remove sink and cabinets
      - need technology for faculty to teach
      - whiteboard needs purchased and installed
      - classroom furniture needed
- **Wayfinding signage**
  - Chancellor has made this a priority on 7-20-21
  - Subcommittee has been formed and have met: Jim Potter, Maura Gatch, Dan Ulmen, Neil
  - Budget needs to be defined for this project
    - Jim Potter, Dan Ulmen, and Eva met on 12-28-21 to discuss the structure and design of the signs. Jim made the proposal to the Chancellor the following week for approval on the design. Waiting to hear back on this.
    - Our plan is to have the two directional signs in place by start of BOR in May, 2022

- 4 sign post frames will be completed this week, and the landscape (oval concrete pad that they will be placed in) is being finalized and weather pending.
    - Street signage-Phase 1
      - Locations
      - Solar powered lights ?
    - Pathway signage-Phase 2
      - Locations
  
- **Cowan Hall Room 318-Classroom is currently OFFLINE**
  - CASE submitted project request form on 2-22-22
    - Dismantle Nursing program's wall mounted equipment.
    - Install wall space for projections and projectors for south wall; install 1-2 whiteboard walls.
    - Install Smartboard.
    - Install modular furniture/seating that accommodates collaborative learning; remodel plans should approximate those of CH 310.
    - Replace overhead lighting and ceiling tiles.
    - Replace lighting in hallway entrance to CH 318/316.
    - Repair and paint walls.
    - Replace carpet.
    - Replace window blinds.
    - Install wi-fi system so that wiring is out of view.
    - Install a teaching station.
  
- **Request from Dean Beth Durodoye to move Mac Lab over to Pershing Hall (moving from CH 112 current Mac Lab)**
  - CH 112 is 994 SF-current Mac Lab
  - Pershing Hall room 118 is 909SF, and Pershing Hall 113 is 629SF
  - Building does not have an elevator
  - Adding the Mac Lab to Pershing Hall would increase the building usage (Spring Semester usage 10 hours week, for 3 classes/14 students)

## **Campus Master Plan preliminary development In progress:**

- Facilities Service Director Has Requested Strategic Plans for Each Department from Deans and Directors. Facilities Services Director requests that the Provost develops those requests in the dean's meetings.
- Provost, Dan and Marianne Hoppe would like to implement a Committee/Board to establish space management, design, and technology planning. This would also include creating a 'classroom design guidelines' for our campus.
- Work on the development of campus classroom design guidelines has begun with ITS and Facilities Services Director, especially with the electrical and mechanical items involved in the campus building's infrastructure.
- The UFPB meeting 1-18-22 Dan had asked that all the Dean's provide a priority list of items in your department. These are the top priority projects from each department:
  - HSC 105
  - BC 212
  - CH 318

## **Equipment for Instruction Requests:**

- Electronics 101 lab equipment requests, total of \$43,115.17 (email was sent by Dave Kruger on 6-4-21 to Chris Wendland and Dan Ulmen with quotes for specific items, available upon request) Spike did have workstations arriving over break via freight from ULINE, December 2021.

## **Adjournment-**

- All future project requests from campus deans and department heads though the UFPB will require the proper project request documentation which will be provided by the Facilities Services Director (FSD) as well as project initiation documentation which the FSD will manage.