

University Facilities Planning Board

Committee Agenda

September 21, 2021

Call to Order

Fee Status as of 9-21-21

- Academic Facility Fee: \$ 209,137.51
- Equipment Fee: \$ 44,038.69

The role of the UFPB is advising the Chancellor on priorities for the campus. Please see Policy 304 for details:

<https://www.msun.edu/admin/policies/300/304.aspx>

Current Project In Progress:

- **Auto Technology Renovation Status:**
There is still around 10k of contingency funds left for this project. Dan has been meeting with McNair Furniture on a durabond flooring that can be installed on the floor in the vestibule/entry way
- **HSC- Nursing Move/Renovations (HSC 113, 114 and office spaces)**
 - HSC 114-Substantially completed.
 - Technology scheduled to be installed in Summer 2022, currently using an AV Technology cart
 - Over Christmas break the ceiling will need to be accessed for power to be ran to the workstations in room 215 that is above this room.
- **HSC- Room 112/214/ 215/215A lab renovations**
 - Substantially complete and punch list has been done for this project.
 - HSC 112-A&P/Science Classroom-Lab
 - Technology is scheduled to be completed Summer 2022, currently an AV technology cart is being used in this room
 - HSC 215 Biology Classroom/LAB *OFFLINE*
 - Furniture/work stations have been ordered (from Cosney on 3-16-21) Work stations arrived on 9-3-21 (countertops and chairs arrived earlier in the summer) Work stations will need to be assembled (by a contractor-possibly Korb Construction?)
 - We will need to have an electrician drill holes in floor and pull up power to each workstation. Note that the drilling through the floor, will be into the ceiling of room 114- where ceiling tiles will need to be removed and then replaced again. This has been scheduled over Christmas Break.
 - Distiller has been hooked up, as far as our responsibilities. Terri needs to contact Unity Lab Services/Fisher Scientific to complete the install. They are responsible for set up of the equipment, install the cartridges and filters, startup system and check for leaks and proper operation. This is part of the customer agreement as well as the warranty process. (All additional work with this distiller for install will be charged to the CASE department #711116)
- **Campus Building Signage**
 - Work Order has been issued to Korb Construction on installation of building signage. ~~Expecting this to be completed this Spring/Summer 2021.~~
 - *This has recently been put on hold due to issues with font and letter size. Letters have been re-cut at an additional charge.*

- **Cowan Hall Room 310 remodel *OFFLINE***
 - Technology-ITS needs to install the 4 projectors and access point.
 - Classroom chairs are here, and tables have been ordered, as of 7-6-21 via Office Equipment
 - Kevin reported that the tables came in damaged and were refused. New tables will need to be ordered.
- **Brockmann Center solar array repairs:**
Solar Panel repairs- (approx. \$6000.00/Independent Power Systems)
 - As of 8-27-21 the solar panel ray has been repaired and hopefully working properly. The wind power generator hasn't been hooked up the internet, not sure if Kevin and IPS can get it done.
- **Electronics Building Rooms 101, 102, 103,**
 - PLC Lab Upgrades (room 101) – Kevin has spoke with Spike and has ordered tables and chairs for this room 6-14-21, (as the tables and chairs from 201/202 has been used in other locations on campus). Chairs and tables (?) have arrived on 8-9-21. Whiteboard has been ordered as well. Kevin/IT can provide a technology cart for use until items have arrived and are installed.
 - Loch Electric submitted a bid on electrical needs in this room as per Spike/Dave. Quoted at \$14,900.00, contract has been signed with the contractor. This is to install more motor control stations.
 - This electrical project is substantially completed. Loch Electric is waiting for gutter caps to come in, once they arrive they will be installed.
 - Rooms 102/103 to have misc. upgrades to accommodate the automotive transmissions training. This project was moved forward ahead of other UFPB priorities by Chancellor Kegel. COMPLETED
 - A wash sink and eye wash station has been installed in 102 and two portable air compressors have been purchased and placed in the storage rooms between rooms 102 and 103.

Project Planning/ Proposals:

- **Brockman 212 remodel** (includes technology, carpet, paint, lighting. This may require end year funds if available. (Still need a Project Request Form submitted for this project)
 - Transformation into a WebEx room similar to room 202 (which is a polycom room)
- **Brockmann Center Classroom Carpeting**
 - Prioritized rooms in order are 201, 203, 204, 209, 211, 213, 214, and 215.
 - This will involve phasing as the requested list is quite large.
- **Brockmann Center new lighting fixtures in plumbing labs.** Will be phased based on priorities/needs/available funding
 - Priority 1 list
 - 106, 107, 108, and 114
 - Priority 2 list
 - 101, 102, and 118
- **Donaldson Hall's heating system** replaced and some additional renovations in order for building to be functional year-round again; as per Chancellor's request which he brings up yearly.
 - *If Donaldson Hall is going to be used primarily as a conference room/meeting area, non-academic space usage, should this project be included on the UFPB agenda?*
Currently, Donaldson Hall is currently being evaluated by the State Historical Preservation Office and MSU's Facilities Services office for historical preservation registration. Other folks on campus have expressed interest in this as well. One year remaining on \$6 million authorization (BOR policy 1003.7)
 - DEQ Energy Loan?
- **Hagener Science Center Room 104**
 - Nursing has requested this room to be renovated to be used as a student lounge area and study area. (Project request form was submitted on 4-1-21)
 - Abatement of flooring
 - New flooring installed
 - Paint
 - Remove sink and counter
 - Update ceiling tiles
 - *Update on room 104 as of 7-20-21-this room has been cleaned out and floor has been scrubbed to the best it can be. This room could honestly be used as a student lounge for the time being, there are cabinets that have been moved against the wall (if no longer wanting they need to be submitted on form for surplus property disposal) Grounds has moved in couches and coffee table from Cowan Hall 3rd floor as requested.*
 - Cabinets along wall removed, technology for current lounge computers added. (furniture and computers have been moved from CH 313)
- **Hagener Science Center Room 105**
 - Nursing has requested this room to be renovated to be used as a Nursing Classroom. (Project request form was submitted on 4-1-21)
 - *When the time comes to proceed with this room, where will the stuff that is currently in this room, be moved to?*
 - Abatement of flooring
 - new flooring installed
 - remove sink and cabinets
 - need technology for faculty to teach
 - whiteboard needs purchased and installed
 - classroom furniture needed
- **Wayfinding signage**
 - Chancellor has made this a priority on 7-20-21

- Subcommittee has been formed and have met: Jim Potter, Maura Gatch, Dan Ulmen, Neil
 - Budget needs to be defined for this project
 - Street signage
 - Locations
 - Pathway signage
 - Locations
- **Cowan Hall multiple rooms- Project forms submitted by Darlene Sellers 8-30-21**
See list

Campus Master Plan preliminary development In progress:

- Facilities Service Director Has Requested Strategic Plans for Each Department from Deans and Directors. Facilities Services Director requests that the Provost develops those requests in the dean's meetings.
- **Provost, Dan and Marianne Hoppe would like to implement a Committee/Board to establish space management, design, and technology planning. This would also include creating a 'classroom design guidelines' for our campus.**
- Work on the development of campus classroom design guidelines has begun with ITS and Facilities Services Director, especially with the electrical and mechanical items involved in the campus building's infrastructure.

Equipment for Instruction Requests:

- Electronics 101 lab equipment requests, total of \$43,115.17 (email was sent by Dave Kruger on 6-4-21 to Chris Wendland and Dan Ulmen with quotes for specific items, available upon request)
- HSC 215-more than likely will need to purchase a new ice machine

Adjournment-

- All future project requests from campus deans and department heads though the UFPB will require the proper project request documentation which will be provided by the Facilities Services Director (FSD) as well as project initiation documentation which the FSD will manage.