

Advisory Council Minutes

Date: August 28, 2025

Time: 4:00 p.m.

Present: Gregory D. Kegel, Jennifer Brown, Chris Wendland, Aiden Perkins, Beth Durodoye, Casey Donovan, Christian Oberquell, Grant Olson, Jennifer Anderson, Jodi Kueffler, Josh Gomez, Laura Gomez, Lindsey Brandt-Bennett, Marianne Hoppe, Rebecca Farr, Steven Don, Taryn Wallon, Valerie Guyant

March 27, 2025 Minutes

A motion was made to accept the minutes as presented. Said motion was seconded and carried.

Policy Review

Policy #403.4 Curriculum: Special Topics

Provost Jennifer Brown presented Policy #403.4 Curriculum: Special Topics, which updated review dates and editorial revisions in the policy. Following discussion, a motion was made to adopt the policy with additional editorial revisions. Said motion was seconded and carried.

Policy #403.5 Curriculum: Independent Studies

Provost Brown presented Policy #403.5 Curriculum: Independent Studies, which specified how many credit hours to be used toward graduation for associate and bachelor degrees. Following discussion, a motion was made to adopt the policy with additional editorial revisions. Said motion was seconded and carried.

Policy #407 Curriculum: Credit Hour Policy

Provost Brown presented Policy #407 Curriculum: Credit Hour Policy, which provided clarification on credit hour for lab-based instruction and added seat-time and/or competency-based requirement expectations. Following discussion, a motion was made to adopt the policy with the removal of policy violation language. Said motion was seconded and carried.

Policy #411 Appeals for Holds on Student Registration

Provost Brown presented Policy #411 Appeals for Holds on Student Registration, which was revised to follow changes the Montana Legislature recently passed. Following discussion, a motion was made to adopt the policy with added changes to the Holds Oversight Committee. Said motion was seconded and carried.

Policy #1003.1 Alcoholic Beverages

Chancellor Kegel presented Policy #1003.1 Alcoholic Beverages, which updated review dates. Following discussion, a motion was made to adopt the policy with editorial revisions. Said motion was seconded and carried.

Policy #1003.6 Conflict of Interest

Provost Brown presented Policy #1003.6 Conflict of Interest. Following discussion, a motion to table was made to allow a track changes version to circulate for review. Said motion was seconded and carried.

Policy #1003.7 Automated External Defibrillator (AED)

Ms. Taryn Wallon presented policy #1003.7 Automated External Defibrillator (AED), which updated review dates. Following discussion, a motion was made to adopt the policy with specific locations listed. Said motion was seconded and carried.

Policy #1130 Grant and Contract Applications

Vice Chancellor Lindsey Brandt-Bennett presented Policy #1130 Grant and Contract Applications. Following discussion, a motion was made to adopt the policy as presented. Said motion was seconded and carried.

Updates/Announcements

Chancellor Kegel shared how nice it was to have President Brock Tessman visit our campus earlier this summer. He hopes to visit with him more about what an affiliated campus means for us during a mini-retreat with the other affiliated campuses this fall. He also would like to discuss the current process used for Northern to create new programs.

Chancellor Kegel thanked everyone who worked hard to make sure all students were registered for fall classes.

Chancellor Kegel reported he traveled to Helena in July to select the architect for the Aurora Complex project. The architect is planning to visit Havre in the future to gather comments and information from the community.

Chancellor Kegel advised the next Board of Regents meeting will be held in September in Butte.

Chancellor Kegel thanked Vice Chancellor Lindsey Brandt-Bennett for the quick turn around to submit the Native American-Serving Nontribal Institution (NASNTI) grant.

Chancellor Kegel reported our residence halls have an increase in students this fall.

Next Meeting: September 25, 2025 at 4:00 p.m.

Meeting adjourned at 5:10 p.m.