

University Advisory Council Minutes

Date: September 29, 2022

Time: 4:00 p.m.

Present: Gregory D. Kegel, R. Neil Moisey, Darci Hertz (via video conference), Maura Gatch, Corey Kopp, Beth Durodoye, Cindy Small, Dave Krueger, Jaime Duke, Jennifer Anderson, Jim Potter, Jodi Kueffler, Joseph Todd, Josh Gomez, Marianne Hoppe, Patricia Dubosky, Steven Don, Valerie Guyant

September 1, 2022 Minutes

A motion was made to accept the minutes as presented. Said motion was seconded and carried.

Policy Review

Policy #202 Officials to Act in Place of the Chancellor

Chancellor Greg Kegel presented Policy #202 Officials to Act in Place of the Chancellor, which was updated to include the Vice Chancellor of Administration & Finance. A motion was made and seconded to approve the revised policy. Said motion was approved.

Policy #304.1 Parking and Traffic Committee

Vice Chancellor Darci Hertz presented Policy #304.1 Parking and Traffic Committee, which was revised to accurately reflect reporting to the Vice Chancellor of Administration and Finance and to update the appeal process. Following discussion, a motion was made to accept the proposed changes. Said motion was seconded and carried.

Policy #804.11 Campus Access Fees

Vice Chancellor Hertz presented Policy #804.11 Campus Access Fees, which was updated to adjust dates to accurately reflect the budget year. A motion was made and seconded to approve the revised policy. Said motion was approved.

Announcements

Chancellor Kegel shared highlights from the Board of Regents meeting the previous week in Billings. He also shared Leadership Montana is on campus this week. He will be giving a presentation and campus tour to the group.

Chancellor Kegel encouraged everyone to participate in Homecoming activities next week. He also thanked Corey Kopp and the Student Engagement Committee for their work setting up the First Six Weeks activities for students.

Chancellor Kegel reported that census had been completed for the fall semester and MSU-Northern showed an upward trend in headcount enrollment and FTE.

Provost Neil Moisey announced that the request to plan for the proposed equine minor was presented at the September Board of Regents meeting.

Vice Chancellor Maura Gatch shared next week is college application week and the Free Application for Federal Student Aid (FAFSA) opens October 1st.

Vice Chancellor Gatch reported the Career Fair will be held October 12th along with TekNoXpo/ShowCASE on October 13th.

Dean Corey Kopp shared upcoming events which included Counting Coup with native drums and dancers on October 1st and the lighting of the "N" on October 3rd.

Mr. Josh Gomez reported the Registrar's office has a new Student Record Coordinator and Evaluator who will begin on Monday.

Ms. Patricia Dubosky shared the Library has a lactation room available, but could also be used for a nap room. The Library is having a trial period with three different databases.

Mr. Jim Potter reported University Relations just finished working on a new television commercial and a new Student Support Services video. They are also working with the MSU-Northern Foundation on a historical video of campus buildings.

Ms. Marianne Hoppe shared information from the Board of Regents discussion on revisions to Policy 1300.1 Security of Data and Information Technology Resources.

Ms. Cindy Smith shared that Northern will be hosting the financial aid directors in October for their yearly meeting. She also shared their office will be giving workshops at hi-line high schools on the financial aid process.

Dean Dave Krueger reported Toyota representatives will be on campus next week. Advisory board meetings for the semester will be starting next week.

Interim Dean Jaime Duke shared College of Health Science is partnering with American Heart Association (AHA) to provide Advanced Stroke Life Support (ASLS) courses for hospitals around Montana.

Ms. Jennifer Anderson announced College of Arts, Science and Education will hold a tailgate at the Northern Lights football game on November 5th.

Dr. Valerie Guyant reported academic senate is meeting to review catalog changes and update the bylaws.

Next Meeting: October 27, 2022 at 4:00 p.m.

Meeting adjourned at 4:45 p.m.