

University Advisory Council
March 24, 2016

Attendees: Ligia Arango, Cindy Small, Kristi Peterson, Samantha Clawson, Jan Starr, Kathy Jaynes, Matthew DeLong, Sue Solomon, Becky Toth, Steven Don, Holly Haas, Brian Simonson, Bob Anderson, Marianne Hoppe, Kim Watson, Tracey Jette, Jim Potter, Lanny Wilke, Paul Techo, Lourdes Caven, Mary Heller, Emily Richmond, Debra Bradley, Jennifer Anderson, Cristina Estrada-Underwood

Policy Review

200 Level Policies.

Chancellor concerned that many of the policies in this section are not policies but job descriptions – do not see the value of having them listed here. Would like to remove the job descriptions and leave just the actual policies.

202 – Officials to Act in Place of the Chancellor

280.1 – Performance Evaluations of Professional/Administrative Employees with MUS or Board of Regents Contracts

280.2 – Performance Evaluations of Classified/Classified Exempt Employees

Discussion

Kathy – believe they were included to be informative, full job descriptions are on file in HR. These are very out-dated

Lanny – required by Northwest for any reason?

Chancellor Kegel – they want to see policies but descriptions could be included elsewhere, but this is not inclusive and includes some grant funded positions)

Motion by Bob Anderson to strike job descriptions and keep 202, 280.1, 280.2. Second by Tracey Jette. No questions or comments. All in favor.

Four-campus policy on Tobacco

Have been seeking input from faculty, staff, and students for a couple years now. Lively discussions have been taking place.

Tobacco policies have been implemented on every other MUS campus.

Northern students requested a Smoke-Free policy. Faculty opted to stay neutral. Staff have voted in favor of tobacco free.

Billings, Great Falls, and Bozeman have implemented an identical policy on their campuses, should be a four-campus policy. We do not want Northern to be inconsistent with the rest of the system.

Discussion

Lanny – 200.2 allows smoking in designated area(s)

Kim – 200.2 contradicts what policy states

Kristi – 200 (b) also allows designated smoking areas

Tracey – how is a campus tobacco free if smoking is allowed?

Kim – would be easy to implement, just need clear signage

Debra – who enforces this policy?

Chancellor Kegel – policy will be self-enforced over time. Some resistance at first, but it will die down.

Mary – what about chew?

Chancellor Kegel – no current policy on chew, but this policy is tobacco free which includes chew

Emily – could they chew in designated areas?

Chancellor Kegel – if there are any. This Chancellor does not have any designated areas. Going to take down all the ash trays and designated area signs.

Jan – could add a line that at Northern there are no designated areas

Brian – there is no designated area addendum, as of adopting this they would all go away.

Greg – it will be a little bit of a hot issue, emotional.

Kim – on other campuses, politely informed event guests of the policy, and if employees cause an issue needs to be taken up with supervisor, HR.

Greg – this is a move in the right direction, a responsible move.

Sherry – could get some signage about being Tobacco Free.

Motion to approve policy by Tracey Jette. Second by Kristi Peterson.

Amended - effective start of the next fiscal year (July 1, 2016)

Lanny Wilke and Holly Haas voted nay. All others in favor.

Policy coordination – looking to get all policies cleaned up prior to Northwest visit this fall. Have a list of what is remaining that will be sent to the appropriate parties. Some are very simple date changes and revisions, others require a lot of work to ensure they are compliant with BOR and other regulatory bodies. Allows us to all work together in sync.

Announcements

Excellent job to COTS on the Big Sandy day. Both sides of campus should do events of this type on a regular basis.

Upcoming Events

- All Sports Banquet April 30 in the gymnasium
- Spring Fling – April 1. Big fundraiser for athletics, encouraged to get tickets from Christian Oberquell.
- Skills USA – April 4-6. Big event for Northern, expecting 608 high school students—record attendance. Make it a “red carpet show” for the advisors and the students. Appreciate everyone doing what they can – setup, judging, chairing contests, etc. 45th year hosting the event. Other schools would love to host this event, cannot miss this opportunity. If you can help please do.
- Leadership for the 21st Century – April 7 – all day event, lunch provided. Contact Kathy Jaynes to sign up.
- Lecture Series April 13 – Jack Glatzer, world class violinist
- Commissioner April 14 – coming to speak with Chancellor Kegel, planning to provide a tour of the campus. Requesting ideas on what to showcase while he is here, may ask a few people to

stop and talk with him for a few minutes. In tune with what we are doing and supportive of Northern.

- Awards Day April 15 – have a new scholarship: \$7k/year for four years to an incoming Freshman. Will recur after the first recipient has graduated. Wants the student to be from Helena but doesn't have to be. Needs based. Application process to be reviewed by scholarship committee.
- TekNoXpo April 28 – expecting up to 280 students on campus to interact with COTS and Nursing programs.
- Little River Conference April 28 – expecting 300 attendees from across the state. Speakers include Denise Juneau, Dr. Pearl Yellowman, Cassanda Manuelito-Kirkvleit, Supaman
- Pow-Wow April 29-30
- Commencement May 7 – speaker Verne Sedlacek confirmed
- Board of Regents May 19-20 – getting together regularly to prep for the meeting. Planning to “brag” on Northern so regents will know who we are, what we are doing, where we are going.

SUB updates

NASNTI update – moving into the third floor. Erica working in Crowley, and once spring art show is complete that room will be renovated as well (art show moving to library). Having them located there has increased Native student usage of the building, getting them more connected. Boiler replacement underway, look forward to consistent heat
Working on fitness center hours to be more conducive to student needs, spilling into Pin & Cue

DATC update

Plans are at 35%. Should go to bid in July and hoping to break ground in the fall. Anticipating a year-long project and being in the building Fall 17. Building is going to have a positive impact on Northern and should help get momentum behind the other projects that Northern needs. Students are coming to see Northern from all over Montana and from out of state, including 2-year schools.
Received a \$250,000 challenge grant from Dennis & Phyllis Washington Foundation to help Northern finish fundraising (\$666k left to raise).

Initiatives

Charge groups are gathering data on additional projects. Developing niche programs will have peripheral effects.

Active Shooter Training

Brian: an excellent, quality program provided by police department and will likely bring it back again to get more people trained. Would like to get all employees through it.

Greg: an excellent program and highly recommend attendance

Additional improvements for summer 16

Brian: South parking lot being repaved, clean up and open more spots. Security upgrades on their way – sirens, locks.

Bob: revamping rooms in Electronics building to bring industry on campus for training opportunities

Meeting adjourned 4:36pm

***Next Meeting: Need to change the date due to conflicts with Little River Institute and TekNoXpo.
Calendar update to be sent***