



Meeting Minutes

Professional Development Committee

January 15, 2014

Tracey Jette's Office Cowan Hall # 213 C

3:30pm

Type of Meeting: Professional Development Committee

Members: Lanny Wilke, Fred Smiley, Linda Osterman, Tracey Jette, Mark Seiffert

Members Present: Lanny Wilke, Fred Smiley, Linda Osterman, Tracey Jette, Mark Seiffert

Chairs: Lanny Wilke

Co-Chair: Tracey Jette

Minutes: Debra Bradley

1. Meeting was called to order at 3:35pm
2. Minutes were approved for December 11, 2013.
  - a. Lanny made the motion to approve the minutes as standing
  - b. Linda second the motion
  - c. All approved
3. Funding Requests -
  - a. Kathy Jaynes – Title IX Coordinator/Investigator Class – Seattle WA - 05/19-05/24/2014 - \$1800.00 – TABLED for more information
  - b. Alisha Schroeder - Title IX Coordinator/Investigator Class – Seattle WA – 05/19-05/24/2014 - \$1800.00 – TABLED for more information
  - c. Kim Watson – Title IX Coordinator/Investigator Class – Seattle WA – 05/19-05/24/2014 - \$1800.00 – TABLED for more information
  - d. Tracey Jette – Title IX Coordinator/Investigator Class – Seattle WA – 05/19-05/24/2014 - \$1800.00 – TABLED for more information
    - i. Tracey explained to the committee why the training was important and why the four were chosen.
    - ii. Kathy was asked to join the meeting to explain more to the committee.

- iii. Motion was made to TABLE this funding request so that Kathy can look in to bringing the training to MSUN so that the training can encompass more members of the campus.
- iv. The motion was made by Mark
  - 1. Second was made by Linda
  - 2. Approved by Lanny, Mark, Linda, Fred.
    - a. Tracey abstained from the vote.
- 4. Debra is to cancel the meeting appointments from Dr. Templeton's calendar and resend out to the committee members from her calendar.
- 5. Next meeting will be held on January 29, 2014 at 3:30pm at Tracey's Office.
- 6. Meeting adjourned at 4:16pm

7. Other business

- a. Debra brought up the next meeting dates since most of the committee will be off campus till the new year-
    - i. December 18, 2013 will be cancelled
    - ii. January 1, 2014 will be cancelled due to MSUN campus not being open
    - iii. January 15, 2014 will be the next meeting date
  - b. Tracey has stated that we can use her office for the committee.
8. Meeting adjourned