



Meeting Minutes

Professional Development Committee

February 7, 2013

Brockmann Conference Center

3:00pm

Members: Lanny Wilke, Rosalyn Templeton, Fred Smiley, Linda Osterman, Tracey Jette, Mark Seiffert

Members Present: Lanny Wilke, Tracey Jette, Rosalyn Templeton, Linda Osterman, Fred Smiley

Chairs: Lanny Wilke

Co-Chair: Tracey Jette

Minutes: Debra Bradley

1. Meeting was called to order at 3:00pm
2. Approval of Minutes for December 6, 2012 and January 24, 2013 were read and approved. If any corrections they can be emailed to Debra.
3. Funding Requests
  - a. Tracey signed the request for Sue Solomon
  - b. Jay Reed – Tabled – more information is needed such as what is the exact cost, more information on the hotel/motel, travel expenses and such
  - c. Barbara Zuck – Approved for 50% or up to \$2000.00.
  - d. Barbara Coffman – Tabled – still need more information about state funded or MSUN employee
  - e. Larry Strizich – FORD MLR Training

- f. Wayne Boysun – FORD MLR Training
  - g. Jeremy Hofmann – FORD MLR Training
4. Redoing the Template was brought up since the committee were receiving high dollar amount funding request and also last minute funding request.
- a. Time limit
  - b. Two weeks prior to committee meeting to be presented
  - c. May not fund all the amount requested
  - d. Is the requester representing MSUN – on a panel or presenting a paper you may get more funding
5. Meeting was adjourned at 4:00pm
6. Next meeting will be held on February 21, 2013