

University Advisory Council

December 13, 2012

CH 319 – 3:00 PM

Present: James Limbaugh, Debbie Ritz, Rosalyn Templeton, Christine Cremean, Lindsey Brown, Sue Solomon, Lexy Fisher, Lisa O'Neil, Cindy Small, Ligia Arango, Fred Everingham, Jim Potter, Steven Don, Larry Strizich, Stacey Dolezal, Belinda potter, Vicki Gist, Kathy Jaynes, Jane Stuart, Tracey Jette, Nicki Branden, Becky Toth.

Chancellor spoke on the upcoming Legislative session and the important issues that will be addressed. For the Montana University System those would be the College Affordability Plan, Faculty/Staff salaries, and Long Range Building Plan, of which Northern has an auto/diesel building in that plan currently listed as #4 priority.

Larry and Steven gave a quick update on the Case New Holland company choosing Northern as partner school which is quite an honor. There will be 10 universities identified, but Northern was the first. This will bring new equipment, trainers, tech manuals, software, as well as many other perks.

Policy 702 – Retired Employees – this is a new policy that has been discussed for a couple of meetings. The policy was approved and will be posted on the MSUN website.

Policy 804.15 – Contingent Revolving Fund Checks - this is a policy that has been in effect for a number of years, but needed cleaning up as to the current language and ways that the process is currently handled. The proposed changes were approved and the policy will be posted on the MSUN website.

Academic Program Review – The Provost gave a review of the process and the necessary deadlines in order for the review of all 68 programs to be completed and moved to the next step.

Marketing initiative – Recruitment and Retention consultants from Noel-Levitz were on campus this past week to go over the plans set out for the next 18 months. The Retention consultant will be back on campus January 14 & 15, 2013 and will make visits once a month through June, at which time we should have a comprehensive Retention Plan completed and ready to implement. We will be developing a Recruitment committee very soon, which will have campus-wide participation. If you are interested in serving, please let Tracey know, as they will need input from across campus. Many ideas have come out of the Noel-Levitz visits.

Instructional Accreditation – Larry gave presentation on Assessment committee and Standard Two. Individuals will soon be identified to write the report and an ad hoc committee will be formed in early Spring to begin working on it.

Faculty Focus/Staff Spotlight – The Chancellor recently presented Greg Clouse and Chris Wendland with honors for their exemplary performance. If you have individuals you would like to nominate, please forward name and reasons for nomination to the Chancellor.

Announcements

Dustyn Azure will be helping with NA student's in the absence of Stacey G.

Sue Ost's retirement reception will be held on Friday, Dec 14 at 2:00.

We are currently doing a regional search for the Grant Manager position. This will be a full-time position.

We will begin search for Director of Information Technology in the Spring, with start date of July 1, 2013.

Reprographics area now reports to the CFO.

Web Updates – please check those areas you are responsible for and get any changes to Marianne for update or correction.

CFO search – two candidates will be brought to campus next week. Decision expected soon.

Director of Business Services candidates are on campus this week for interviews. Decision expected soon.

Veteran's Affairs area on Cowan Hall third floor will be ready very soon.

There will not be early campus closure on Dec 24 or Dec 31.

Meeting was adjourned at 4:15 PM