WELCOME TO MSU-NORTHERN CATERING

MISSION STATEMENT

MSU-Northern Dining Services is here to provide high quality, nutritious food to our customers in a clean, comfortable and friendly environment at a fair price.

For your catering needs contact:
Becky Toth - Director of Food Services - becky.toth@msun.edu - 406-265-3796

BOOKING YOUR EVENT

Please contact Tammy Boles at tammy.boles@msun.edu or 406-265-3732 to reserve either the SUB Ballroom or either conference room in the Student Union Building.

- Ballroom-$225.00/day-$50.00/each additional day
- Small Dining Room-$75.00/day
- Fireside Room-$75.00/day
- Non-Profit Organizations please contact us for room fee information
- A deposit may be required for use of the SUB Ballroom
- Fee includes room set up, take down, tables, and chairs
- Room reservations must be made a minimum of 7 days in advance
- We understand cancellations may be unavoidable however a fee may apply if less than 72 hours notice is given
- Customer is required to have liability insurance when using the SUB Ballroom
- Linen Fees:
  - Full Table Set: $5.00/table, 8-10 people (cloth, napkin, glassware, & silverware)
  - Table Clothing or Covering: $2.00/table
  - Table Skirting: $3.00/table
**BEVERAGES**

- Coffee (regular or decaf) $9.00/gal.
- Hot Tea (regular or decaf) $9.00/gal.
- Iced Tea $9.00/gal.
- Hot Chocolate $11.00/gal.
- Hot Apple Cider $11.00/gal.
- Orange Juice $10.00/gal.
- Apple Juice $10.00/gal.
- Cranberry Juice $10.00/gal.
- Fruit Punch $9.50/gal.
- Lemonade $9.50/gal.
- Canned Soda $1.25/each
- Bottled Water $1.25/each

**BAKERY ITEMS**

- Assorted Muffins $10.00/doz.
- Cake Donuts $9.00/doz.
- Assorted Danishes $12.00/doz.
- Frosted Cinnamon Rolls - 8 per order $8.00
- Caramel Rolls - 8 per order $8.50
- Assorted Scones $12.00/doz.
- Assorted Cookies $8.00/doz.
- Sweetbreads $10.00/doz.

<table>
<thead>
<tr>
<th>Coffee Cake</th>
<th>Turnovers - 4 oz.</th>
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<tbody>
<tr>
<td>Regular or blueberry $15.00/doz.</td>
<td>Apple, cherry, or blueberry $17.00/doz.</td>
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- Assorted Bagels
  - Plain, wheat, cinnamon raisin, blueberry, or the works, served with cream cheese $14.75/doz.

- Assorted Muffins $10.00/doz.
- Assorted Bagels $14.75/doz.

**BREAKFAST**

- **COLD BREAKFAST BUFFETS**
  (3 guest minimum)

  - Donut/Muffin Buffet
    Assorted cake donuts or muffins, fresh whole fruit, yogurt, orange juice, & fresh brewed coffee.
    $6.00

  - Bagel Buffet
    Assorted bagels with cream cheese, peanut butter, & jelly, fresh whole fruit, yogurt, orange juice, & fresh brewed coffee.
    $7.75

  - Yogurt Buffet
    Assorted yogurt, fresh fruits (seasonal - blueberries, strawberries, & blackberries), granola, orange juice, & fresh brewed coffee.
    $6.50

- **HOT BREAKFAST BUFFETS**
  (10 guest minimum)

  - Option 1
    Breakfast meat (choose 1) ham, sausage link, bacon, or little smokies, scrambled eggs, diced potatoes or hash browns, & fresh whole fruit.
    $9.00

  - Option 2
    Denver egg, diced potatoes or hash browns, choice of a muffin or sweet bread, & fresh whole fruit.
    $10.75

  - Option 3
    Biscuits, sausage gravy, & diced potatoes or hash browns.
    $8.00

  - Option 4
    Make Your Own Breakfast Burrito
    Flour tortillas, Breakfast meat (choose 1), ham, bacon, sausage crumbles, or little smokies, Scrambled eggs, diced potatoes or hash browns, gravy, cheese, salsa, sour cream, & fresh whole fruit.
    $10.50

**HOMEMADE FRUIT PIES**

- Cherry, apple, Dutch apple, or pumpkin $3.50/slice

**CREAM PIES**

- Coconut cream, chocolate, banana cream $3.75/slice

**ASSORTED BLONDIE’S**

- Chocolate chip, M&M, Reese Pieces, or butterscotch $12.00/doz.

**ASSORTED BROWNIES**

- Plain, iced, rocky road, mint, peanut fudge, or razzle dazzle $12.00/doz.

**ASSORTED BAKERY ITEMS**

- Frosted Cinnamon Rolls - 8 per order $8.00
- Caramel Rolls - 8 per order $8.50
- Assorted Scones $12.00/doz.
- Assorted Cookies $8.00/doz.
- Sweetbreads $10.00/doz.
- Coffee Cake $15.00/doz.
- Turnovers - 4 oz. $17.00/doz.
- Assorted Bagels $14.75/doz.

**CAKES**

- Chocolate, yellow, red velvet, carrot cake w/ choice of chocolate, cream cheese, or white icing
  - Half Order (serves 24) $25.00
  - Full Order (serves 54) $40.00

**GOURMET CAKES**

- Chocolate overload, tiramisu, or toffee cake $5.75/piece

**MAKE YOUR OWN BREAKFAST BURRITO**

- Flour tortillas, Breakfast meat (choose 1), ham, bacon, sausage crumbles, or little smokies, Scrambled eggs, diced potatoes or hash browns, gravy, cheese, salsa, sour cream, & fresh whole fruit.
  $10.50

**MONTANA STATE UNIVERSITY NORTHERN CATERING SERVICES**
**LUNCH**

- **LUNCHEON SALADS**
  All salads (excluding Taco Salad) include a dinner roll, butter, cookies or brownies, & canned soda or bottled water.
  (5 guest minimum per menu selection)

  **Chef Salad**
  A bed of greens topped with ham, turkey, swiss & cheddar cheeses, garnished with tomato wedges, hard boiled eggs, ripe olives, & carrot sticks. Served with your choice of Ranch, French, Italian, Bleu Cheese, or 1000 Island dressings.
  $10.00

  **Spinach Salad**
  A bed of baby spinach topped with hard boiled eggs, sliced red onions, & crispy bacon.
  $9.00

  **Teriyaki Chicken Salad**
  A bed of romaine lettuce topped with oriental noodles, mandarin oranges, water chestnuts, & julienne sliced marinated chicken breast. Garnished with red bell pepper strips, sliced red onions, & served with a side of toasted sesame dressing.
  $10.00

  **Grilled Chicken Caesar Salad**
  Julienne grilled chicken breast on bed of romaine lettuce topped with croutons, hard boiled eggs, grated parmesan cheese, & traditional Caesar dressing.
  $9.75

  **Chicken & Fruit Salad**
  Julienne grilled chicken breast on a bed of romaine lettuce topped with sliced apples, walnuts, & bleu cheese crumbles.
  $10.00

  **Taco Salad**
  Served in a Taco bowl full of shredded lettuce, shredded cheddar cheese, seasoned ground beef or chicken, diced tomatoes, diced onions, sliced black olives, jalapenos, sour cream, salsa, & guacamole.
  $10.00

- **LUNCH ON THE GO**
  All lunches on the Go will include your choice of one salad: (potato, macaroni, coleslaw or pasta), chips, pickle spear, choice of cookies(2) or brownie, & a canned soda or bottled water.
  (5 guest minimum per menu selection)

  **COLD SANDWICHES**

  **Deli Sandwich**
  Your choice of bread: assorted hoagies & Kaisers, ciabatta & croissants available at an additional $0.50 cost; cheese: Swiss, cheddar, or provolone; meat: ham, turkey, roast beef; salad: chicken, or tuna salad; with lettuce, sliced tomato, & mayonnaise & mustard packets.
  $9.75

  **Sub Club**
  The ever popular Club sandwich is piled high with turkey, ham, bacon, Swiss cheese, lettuce, & sliced tomato, with mayonnaise & mustard packets. Served on a white or whole wheat hoagie bun.
  $9.50

  **It’s a Wrap**
  Start with a cream cheese spread on a flavored wrap (plain, tomato basil, spinach, or herb) filled with your choice of meat: ham, turkey, or roast beef; cheese: Swiss, cheddar, or provolone; salad: chicken, tuna salad, and/or vegetarian with shredded lettuce, & diced tomato.
  $9.50

  **Sack Lunch**
  Ham, turkey, or roast beef sandwich with choice of cheese, & lettuce, whole fruit, chips, cookies(2), bottled water or canned soda, mayo & mustard packets
  $6.00

- **HOT SANDWICHES**
  (5 guest minimum per menu selection)

  **Chicken Parmesan Sandwich**
  Breaded chicken breast topped with marinara sauce, sautéed peppers, mushrooms, onions, and shredded parmesan cheese. Served on a Kaiser roll.
  $10.25

  **Meatball SUB**
  Meatballs topped with marinara sauce, shredded parmesan cheese. Served on a hoagie roll.
  $10.00

  **Chicken Cordon Bleu Sandwich**
  Grilled or breaded chicken breast topped with ham & melted provolone or Swiss cheese. Served with ranch dressing on the side. Served on a Kaiser roll.
  $10.25

  **BBQ Sandwich**
  Shredded beef, pork, or chicken topped with a honey BBQ sauce, pickle chips as a garnish. Served on a Kaiser roll.
  $10.25

  **Crispy Chicken Wrap**
  A flavored wrap filled with crispy chicken strips, bacon, cheddar cheese, ranch dressing, lettuce, & diced tomatoes.
  $10.00

  **Beef Stacker**
  Roast beef cooked in au jus, smothered with caramelized onions, served with lettuce & sliced tomatoes, served with horseradish mayo. Served on a hoagie roll.
  $10.25
HORS D’ OEUVRES
(Each order serves 30 unless otherwise indicated)

Additional HORS D’ OEUVRES are available, please ask us what we can do for you.

• COLD ITEMS •

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
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<tr>
<td>Meat &amp; Cheese Pin Wheels</td>
<td>$22.00</td>
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<tr>
<td>Deviled Eggs</td>
<td>$10.00/doz.</td>
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<tr>
<td>Fruit Kabobs</td>
<td>$14.00/doz.</td>
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<tr>
<td>Fresh Seasonal Fruit Tray</td>
<td>Sm. $30.00 Lg. $60.00</td>
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Chilled Jumbo Shrimp or Shrimp Cocktail
Served with cocktail sauce and lemon wedges.
Market Price

Vegetable Tray
Served with ranch dip.
Lg. $60.00, Sm. $30.00

Meat & Cheese Tray
Served with assorted crackers.
Lg. $50.00 Sm. $25.00

Cheese Tray
Includes cheddar, Swiss, & provolone
Served with assorted crackers.
Lg. $40.00 Sm. $20.00

7 Layer Dip
Served with homemade tortilla chips.
$55.00

Tomato & Basil Bruschetta or Homemade Salsa
Served with toasted crustines or homemade tortilla chips.
$40.00

Bread Basket
Served with spinach dip & assorted crackers.
$25.00

Dates Wrapped in Bacon
Bakes pitted dates wrapped in bacon drizzled with maple syrup
$55.00

• HOT ITEMS •
(Each order serves 30 unless otherwise indicated)

Meatballs
Choose from sweet & sour or honey BBQ sauces
$60.00

Swedish Meatballs
Tossed in a creamy gravy sauce with peppers, onions, & mushrooms.
$70.00

Breaded Chicken Wings: Bone in or Bone Out
Choose from a variety of sauces: buffalo, bbq, sweet & sour, teriyaki, or sweet chili. Served with celery & carrot sticks & bleu cheese or ranch dressings.
$75.00

Stuffed Mushrooms
Delightful mushroom caps stuffed with cream cheese & herbs.
$45.00 Add Sausage $55.00

BBQ Smokies
Delicious mini cocktail sausages served in honey BBQ sauce.
$65.00

Hot Artichoke Dip
Warm artichoke, onions, peppers, & cheese served with tortilla chips or assorted crackers.
$55.00

LUNCH OR DINNER BUFFETS

All buffets include coffee, water, lemonade, or Iced Tea.
(10 guest minimum)

South of the Border
Soft & hard shells • ground beef or chicken • shredded cheddar • shredded lettuce • diced tomatoes • onions • sliced jalapenos • black olives • sour cream • salsa • Mexican rice • refried beans • choice of assorted cookies or brownies *
$17.50

Backyard BBQ
Gilled hamburgers • grilled all beef hot dogs • buns • American cheese • shredded lettuce • sliced tomatoes • onions • pickle chips • relish • baked beans • potato salad • potato chips • ketchup, mustard, & mayonnaise • choice of assorted cookies or brownies *
$16.00

Down Home BBQ
BBQ pulled pork, beef, or chicken • buns • baked beans • corn on the cob with whipped butter • coleslaw, potato or macaroni salad • apple or cherry crisp
$17.00

Old Fashion BBQ
• sliced BBQ top round beef • BBQ chicken • baked beans • corn on the cob • cornbread w/ honey butter or country biscuits w/ butter & jelly • macaroni salad or coleslaw • potato salad • apple or cherry crisp *
$20.00

Italian
• meat or vegetarian lasagna • chef’s choice vegetable • fresh grated parmesan cheese • Caesar salad • garlic bread • Tiramisu or cheesecake *
$16.00

Deluxe Italian
• meat or vegetarian lasagna • choose 1 pasta (cheese stuffed manicotti, ravioli, tortellini, spaghetti, or fettuccine) • meat or alfredo sauce • chef’s choice vegetable • fresh grated parmesan • Caesar salad • garlic bread • Tiramisu or cheesecake *
$17.50
Vegetarian Options

Baked Penne with Roasted Vegetables $11.00
(topped with mozzarella cheese & baked to perfection)

Pasta Primavera $10.00
topped with cheese & drizzled with olive oil

Vegetarian Lasagna (classic favorite) $16.00

Choose 1 of each

Salad Options
Tossed Green Salad
Caesar Salad
Spinach Salad
Cucumber & Tomato Salad
Bow Tie Pasta Salad
Fruit Salad (additional charge)

Starch Options
Rice Pilaf
Wild Rice Blend
Mashed Potatoes
Sweet & Salty Sweet Potatoes
Loaded Mashed Potatoes
Scalloped Potatoes
Garlic Mashed Potatoes
Au Gratin Potatoes
Baked Potatoes

Dessert Options
(from Bakery Items on page 1)
Coffee Cake
Turnovers
Homemade Fruit Pies
Cream Pies
Assorted Blondie’s
Assorted Brownies
Cheesecake
Cake

Market Price

Additional menu items may be available, please ask us what we can do for you.

POLICIES

Guarantees
Final attendance must be confirmed with MSU-Northern Catering 7 business days in advance, or the expected number will be used for the guarantee. On your final billing, you will be charged for 100% of the guaranteed number. For events with 100 or more guests will require a $225.00 deposit to reserve the service for that day within 1 month prior to event. This amount will be used toward your final bill. Please note that all scheduled events in MSU-Northern Student Union Building will not exceed 12:00am or there will be an additional charge of $50.00 on your final bill.

Delivery Charge
Delivery may be applied to your catering order
- In town $50.00 service charge for china service an additional $2.00 person fee will apply
- Out of town $2.50/mile for china service an additional $2.00/person fee will apply

Cancellations
Cancellation of the event with a week or more notice will result in full refund of your deposit. Any less than one week’s notice will result in the return of half of the deposit.

leftovers
In compliance with State Health Code MSU-Northern Catering cannot allow leftovers to be taken by guests.

Payment
An invoice will be sent to you within 1 month following the event. Full payment should be made to MSU-Northern Business Office P.O. Box 7751 Havre, MT 59501 within 30 days of receiving invoice. All invoices over the 30 days are subject to a monthly financial charge.

Alcohol
Any group or organization that desires to have alcohol at their event must complete the Alcohol Request Form. At that time ALL forms will be reviewed and signed by the Chancellor. All events that desire alcohol need to have a licensed vendor cater the event. You can find the necessary forms at msun.edu/.