

1. President Debra Bradley called the meeting to order at 5:22 PM in the Library Conference room
2. **Present:** Jennifer Anderson, Liz Leeds, Fran Coston, Debra Bradley, Jillian Barber, Lourdes Caven
3. **Minutes:** Jennifer made motion to approve the meeting minutes from September 11, 2014, Lourdes 2nd the motion. No discussion all approved with no corrections.
4. **Treasurer's Report:** Jillian gave the treasurer's report as of December 11, 2014. Report is attached. Liz moved to approve Lourdes 2nd the motion.
5. **Old Business:**
 - I. Search Committees
 - a. Still have many meetings
 - i. Debra will continue sending emails for participation
 - II. Chili Feed November 11th, 2014 football game
 - a. Reimburse Jennifer \$53.01 for chili makings, motion agreed
 - III. Membership Cards
 - a. Some of our members cards have expired
 - i. Lourdes emailed the state and has not heard back, she will check with them again
6. **New Business:**
 - I. Jennifer is our new MUSSA representative replacing Sam as she has accepted a non-union position
 - II. Union Dues are going up as of January 2015
 - III. Several new members, Debra will have a list
 - a. We are 49 members strong
 - b. Debra will email Josh to check the number of members needed to qualify as a union
 - IV. January Meeting- discussed holding it off campus and perhaps change the day to a weekend for members who typically work during usual meeting times would be able to attend
 - a. Debra will send out a survey through email
 - V. No new business
7. **Committee Reports**
 - I. LMC – Still has yet to meet. Next meeting should be December 22, 2014
 - II. MUSSA – Next meeting will be January 7, 2015 via Skype
 - a. Last meeting as Oct. 28, 2014- Debra had not attended

- b. Requested action item
 - i. Professional Development are opportunities offered on campus
 - 1. Including funding for off campus conferences, classes, workshops, etc.
 - 2. Develop a template for reporting this information, Debra has done it and has the information
 - c. UM Staff Satisfaction Survey being sent out
 - i. We have no staff senate because we have a union

8. Misc. Business

- I. Checks needed to be ordered for union Lourdes motioned and Liz 2nd

Respectfully submitted,
Jillian Barber
Secretary/Treasurer