

ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By the Academic Senate Secretary On Canary Color Paper)

Proposal # 20-02	Title: Remove Old CAT II Math Courses; M145 and STAT 217	OCT 29 2020
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(Proposal explanation, submitter and college dean signatures on attached program/degree or course revision form.)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms or General Education Inclusion form) to the Academic Senate Secretary. **NOTE: Level 1 or Level 2 forms must be submitted concurrent with this proposal where applicable. For Education proposals, PEU approval must be received prior to forwarding the proposal to the Senate.**
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): General Education (if applicable), or Curriculum. A transmittal e-mail will be sent to the Recording Secretary of the receiving committee, cc Provost's Administrative Assistant, by the Academic Senate Secretary. A digital copy of the proposal will be linked on the Academic Senate Proposal page by the Academic Senate Secretary.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is returned to the Academic Senate Secretary for forwarding to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator, via the Academic Senate, when a proposal is disapproved and the proposal is returned to the originator. Upon completion of committee action, the proposal will be returned to the Academic Senate Secretary, and a transmittal e-mail sent by the Committee Recorder to the Senate Secretary, cc Provost's Administrative Assistant.
4. The Academic Senate considers the proposal and recommends approval or disapproval. If approved, the proposal is forwarded to the Provost for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration, utilizing the procedures set forth in the Senate Bylaws. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. Approved proposals will be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor. From this point forward, the Provost's Administrative Assistant will update the Proposal page on the website.
7. The Chancellor approves or disapproves the proposal.
8. The proposal will then either be implemented or referred to MSU for further action. The tracking page on the Provost site will be updated as required.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page -- <http://www.msun.edu/admin/provost/senate/proposals.htm>

**Documentation and forms for the curriculum process is also available on the web page:
<http://www.msun.edu/admin/provost/forms.htm>**

******(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary and the Senate President, to the Dean of the submitting college who then notifies the originator.**

See back for tracking form

	Date	Action Taken	Signature	Date	Comments/Reason for Disapproval	Sent to	Date	Transmittal E-mail sent
*Abstract received by Senate Secretary		Copy to Senate President. Forward to Provost.						
*Provost		<input type="checkbox"/> Abstract Approved <input type="checkbox"/> Disapproved						
Received by Senate Secretary	10/29/2020	Tracking form initiated	<i>D. Bradley</i>		forward	<i>G. Green</i>		inner office/email
General Education Committee (if applicable)	11/4/20	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Coyne</i>		forward	<i>Bradley</i> <i>J. Todd</i>	11/20	hand inner office email
Curriculum Committee (if applicable)	11/19/2020	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Janice</i>		forward	Academic senate		email
Academic Senate	1/19/2021	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Conrad R. Kephner</i>		forward	Provost	2/2/2021	inner office email
Full Faculty (if necessary)		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Provost		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>ml</i>	2/19/21				
Chancellor		<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	<i>Angry O. Keyel</i>	3-1-2021		AA	3/3/21	
MSU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
BOR		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
NWCCU		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved						
Provost		Advise originating college and Academic Senate of status. Update Web page.						
Registrar		Catalog/Policy Manual Update						

NOTE: The secretary of the Academic Senate will update the Academic Senate Proposal web page from initial receipt until the proposal reaches the Provost. The Provost's Administrative Assistant will ensure that the current status of each proposal is maintained on the Academic Senate Proposal web page from that point forward.

***Abstract and pre-approval required for new programs ONLY.**

Please remove the below courses from Category II Mathematics. These changes have been unanimously approved by the General Education Committee in consultation with Assistant Professor of Mathematics Grant Bowker (see meeting minutes dated 4/2/2020). These changes were made to remove courses that are no longer taught at MSUN:

M 145 Math for the Liberal Arts

- replaced with M 105

STAT 217 Interm Statistical Concepts

- hasn't been taught in 5 yrs.

CASE PROPOSAL TRACKING SHEET

(Document to Be Originated by CASE Admin. Associate)

1. Submit all proposals (using the appropriate Academic Senate Program/Degree and /or course revision forms) to the CASE Admin. Associate
2. The CASE Admin. Associate then forwards the proposal to the appropriate CASE Committee

Proposal No. #25
Received by CASE
Admin. Associate

Remove Old CAP II Math Course
Date 11-15-17 *STAT 217*

3-19-2020

Forward to CASE College
Meeting

~~9-29-2020~~
10-6-2020

Approved Dissatisfied

Valerie J 10/6/2020
Signature Date

Returned to CASE
Admin. Associate

Forward to Director of Education
(EDUC proposals only)

NA

Approved _____ Dissatisfied _____

Signature _____ Date _____

Returned to CASE
Admin. Associate

10-16-2020

Forward to Dean of CASE

10-19-2020

Approved Dissatisfied

Andrew Sellen 10-29-20
Signature Date

Returned to CASE
Admin. Associate

10-29-2020

~~Forward to Professional
Education Unit~~

~~Approved _____ Dissatisfied _____~~

~~Signature _____ Date _____~~

Returned to CASE
Admin. Associate

10-29-2020

Forward to Academic Senate
Subcommittees

11-5-2020