ACADEMIC SENATE PROPOSAL TRACKING SHEET
(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Arts & Sciences, Education and Nursing; Technical Sciences) approval and must be signed by the submitter and the college dean before being submitted to the Academic Senate Secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers Academic Senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

> Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --
> http://www.msun.edu/admin/provost/asproposals.htm
> Documentation and forms for the curriculum process is also available on the web page:
> http://www.msun.edu/admin/provost/asforms.htm

*****(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Dean of the submitting college who then notifies the originator.)

Proposal # 08-36   Title: Major Revision CMSU301

(proposal explanation, submitter and college dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	2-13-09				
Forwarded to Teacher Ed Council	_____	Approved _____	Disapproved _____		
		Signature		Date	
Forwarded to Gen Ed Committee	3/6/09	Approved _____	Disapproved _____		
		Signature		Date	
Returned to ACAD Senate	3-9-09				
Forwarded to Curriculum Committee	3/12/09	Approved _____	Disapproved _____		
		Signature		Date	
Returned to ACAD Senate for Vote	3-18-09	Approved _____	Disapproved _____		
		Signature	3-27-09	Date	
Sent to Provost's office for Full Faculty vote					
Voted on at Full Faculty meeting	====	Approved _____	Disapproved _____		
		Signature		Date	
Forwarded to Provost for Approval/Disapproval	3-30-09	Approved _____	Disapproved _____		
		Signature		Date	
Forwarded to Chancellor for Approval/Disapproval	_____	Approved _____	Disapproved _____		
		Signature		Date	

Copies sent to originating college and registrar's office _____

Updated 09/29/05

COURSE REVISION FORM

NEW_____ DROPPED_____ MAJOR REVISION __X__ FOR INFORMATION ONLY _____

College__COAS_____ Program Area _Comm Svc/Community Leadership___ Date _Nov 3, 2008_

Submitter_____ Dean _____ Date_____
   Signature   Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

 The purpose of the name change is to bring the course name into alignment with the proposed change in the name of the major.

Please provide the following information:

College: **COAS**
Program Area: Community Service, proposed renaming to Community Leadership
Date: November 3, 2008
Course Prefix & No.: CMSV301

Course Title: Community Service Readings to be renamed Concepts in Community Leadership
Credits: 3

Required by: Community Service/Community Leadership major

Selective in: Liberal Studies BA major
        Community Service/Community Leadership minor

Elective in:
General Education:

Lecture: **X**
Lecture/Lab:
Gradable Lab:
Contact hours lecture: 3
Contact hours lab:

Current Catalog Description (include all prerequisites):

 Close, critical, analytical reading of community service texts including general topics and specific themes. Prerequisite: Junior standing or permission of instructor

Proposed or New Catalog Description (include all prerequisites):

 This course provides an overview of social and philosophical concepts that inform leaders in community development, human services and related professional services to the community.

Course Outcome Objectives:

1. To strengthen the philosophical underpinnings of service to community and active involvement in society.
2. To nurture a foundational knowledge of social theories which are the underpinnings of a successful professional in community leadership;
3. To become skilled as a beginning professional in the student's chosen specialty area;
   a. To be knowledgeable of the theoretical base which supports that specialty;
   b. To gain experience in applying theory to local service opportunities;
   c. To undertake an initial literature study in a community-leadership related topic.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.   No need for additional resources anticipated.

Updated 09/29/05