

ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>04-04</u>	Title: <u>COURSE REVISION: EEDC 115</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

	Date				
Received by ACAD Senate	<u>1-27-05</u>		Approved	_____	Disapproved
Forwarded to Teacher Ed Council	<u>N/A</u>				
		Signature		Date	
Forwarded to Gen Ed Committee	<u>1-28-05</u>	Approved	<input checked="" type="checkbox"/>	Disapproved	_____
		Signature	<u>[Signature]</u>	Date	
Returned to ACAD Senate	<u>—</u>		Approved	_____	Disapproved
Forwarded to Curriculum Committee	<u>[Redacted]</u>	Signature	<u>[Signature]</u>	Date	<u>2/17/05</u>
Returned to ACAD Senate for Vote	<u>2-22-05</u>	Approved	<input checked="" type="checkbox"/>	Disapproved	_____
		Signature	<u>[Signature]</u>	Date	
Sent to Provost's office for Full Faculty vote	<u>3-2-05</u>		Approved	_____	Disapproved
Voted on at Full Faculty meeting	<u>3/8/05</u>	Signature	<u>[Signature]</u>	Date	
Forwarded to Provost for Approval/Disapproval	<u>3/10/05</u>	Approved	<input checked="" type="checkbox"/>	Disapproved	_____
		Signature	<u>[Signature]</u>	Date	<u>3-12-05</u>
Forwarded to Chancellor for Approval/Disapproval	<u>3-13-05</u>	Approved	<input checked="" type="checkbox"/>	Disapproved	_____
		Signature	<u>[Signature]</u>	Date	<u>3/14/05</u>

Copies sent to originating college and registrar's office
C:/data/proposaltracking sheet ACAD 10 10 01

COURSE REVISION FORM

NEW ___ DROPPED ___ MAJOR REVISION X FOR INFORMATION ONLY ___

College Arts/Sciences Program Area General Education Date 12/6/04

Submitter *Dregg Heater* Chair/Dean *Dregg A Heater* Date 1/26/05
Signature Signature (indicates "college" level approval)

Please provide a brief explanation & rationale for the proposed revision(s):

Drop math prerequisites for ESCI 115 and revise catalog description. The current math prerequisites are unnecessary for a science course designed to meet general education requirements.

Please provide the following information:

College: Arts & Sciences

Program Area: Gen-Ed

Date: 12/06/04

Course Prefix & No.: ESCI 115

Course Title: Foundations of Earth Science

Credits: 4

Required by: none

Selective in: none

Elective in: all majors

General Education: meets Lab Science requirement

Lecture:

Lecture/Lab: 4 hours

Gradable Lab:

Contact hours lecture: 3

Contact hours lab: 1

Current Catalog Description (include all prerequisites): Basic concepts of geology, astronomy, meteorology, and physical geography. Selection of topics will be at the discretion of the instructor. Course includes lecture and laboratory hours. Prerequisites: Math 120 or placement into Math 112 or Math 130. This course does meet the laboratory science requirement. Course Fee \$5.00

Proposed or New Catalog Description (include all prerequisites): This course introduces basic concepts of geology, astronomy, meteorology, and physical geography including identification of rocks, minerals, and common geological formations. The course includes both lecture and laboratory hours. This course does meet the laboratory science requirement. Course Fee \$5.00

Course Outcome Objectives:

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.