## ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper) All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

- 1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
- 2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
- 3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
- 4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
- 5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
- 7. The Chancellor approves or disapproves the proposal.

Copies sent to originating college and

C/data/proposaltracking sheet ACAD 10 10 01

registrar's office

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

http://www.msun.edu/admin/provost/asproposals.htm

Chair/Dean of the submitting college who then notifies the originator.)

Documentation and forms for the curriculum process is also available on the web page:

http://www.msun.edu/admin/provost/asforms.htm
\*\*\*(If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the

Proposal #02-2 NUWE Memor (proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form) Received by ACAD Senate Forwarded to Teacher Ed Council Approved Disapproved Signature Date Forwarded to Gen Ed Committee Approved Disapproved Date Signature Returned to ACAD Senate Forwarded to Curriculum Committee Disapproved 03<sub>Disapproved</sub> Returned to ACAD Senate for Vote onroved Sent to Provost's office for Full Faculty vote Approved Voted on at Full Faculty meeting Disapproved Signature Date Forwarded to Provost for Approval/Disapproval Approved Disapproved Date Signature Forwarded to Chancellor for Approval/Disapproval Approved Disapproved Signature Date

	PRO	GRAM/D	EGREE REVISION FORM
	NEW _ DROPPED	MAJO	OR REVISION X FOR INFORMATION ONLY
C	ollege College of Technical Science	—— ences F	Program Area CIS Minor Date 11-13-02
	Submitter Signatur	Chaiı	Date 3.19.03
	Please provide a brie Market name to reflect the	ef explana ne term "N	tion & rational for the proposed revision(s)  AIS" (Management Information Systems) as more related
Please provide in the space below a "before & after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.  PROPOSAL TITLE: Change CIS Minor to MIS (Management Information Systems) Minor			
Requi	red Courses		
CIS	115 Intro to Programming	3	
CIS	155 Programming Level I	3	NO CHANGE
CIS	171 Database Level I	3	IN REQUIRED
CIS	255 Programming II	3	COURSES
CIS	285 Spreadsheet	3	
CIS	325 Information Resource Mgmt.	3	
CIS	360 Bus. Telecomm. & Networking	3	
CIS	410 Enterprise Resource Planning	3	
Choo	se six (6) credits from the following:		
CIS	300 Ferating Systems Intro.	3	
CIS	355 Programming III	3	

3 3

355 Programming III

371 Database Level II

455 E-Commerce Programming

CIS CIS

CIS