

ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>02-21</u>	Title: <u>New Descriptive Language for B.A.S. degree</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

Received by ACAD Senate Forwarded to Teacher Ed Council Forwarded to Gen Ed Committee Returned to ACAD Senate Forwarded to Curriculum Committee Returned to ACAD Senate for Vote Sent to Provost's office for Full Faculty vote Voted on at Full Faculty meeting Forwarded to Provost for Approval/Disapproval Forwarded to Chancellor for Approval/Disapproval	Date <u>1/3/03</u> <u>NA</u> <u>NA</u> <u>NA</u> <u>1/3/03</u> <u>2/3/03</u> <u>2/12/03</u> <u>2/25/03</u> <u>2/26/03</u> <u>3/4/03</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">Approved _____</td> <td style="width: 33%; text-align: center;">Disapproved _____</td> <td style="width: 34%;"></td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> <td></td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> <td></td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> <td></td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> <td></td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> <td></td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> <td></td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> <td></td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> <td></td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> <td></td> </tr> <tr> <td style="text-align: center;">Approved _____</td> <td style="text-align: center;">Disapproved _____</td> <td></td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">Signature</td> <td style="border-top: 1px solid black; text-align: center;">Date</td> <td></td> </tr> </table>	Approved _____	Disapproved _____		Signature	Date		Approved _____	Disapproved _____		Signature	Date		Approved _____	Disapproved _____		Signature	Date		Approved _____	Disapproved _____		Signature	Date		Approved _____	Disapproved _____		Signature	Date		Approved _____	Disapproved _____		Signature	Date	
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Copies sent to originating college and registrar's office
 C:/data/proposaltracking sheet ACAD 10 10 01

PROCEDURAL SEQUENCE FOR ACADEMIC SENATE APPROVAL OF PROPOSALS

1. Submit all proposals to the Office of Academic Affairs.
2. The Senate President will log items and forward them to the appropriate Senate Subcommittee.
3. The Senate Subcommittee will send the proposals to the Senate. Only curricular items require being sent to the faculty 10 days (not working days) prior to the general faculty meeting.
4. Senate proposals will be considered by the Full Faculty.
5. If approved, the proposals will then be forwarded to the Provost and the Chancellor.

Proposals that require action to approve/disapprove/table or remand will be sent back to the Senate according to the monthly meeting schedule.

TITLE: A proposal to change the official language that describes the purpose and requirements of the Bachelor of Applied Science degree.

SUBCOMMITTEE: _____ PROPOSAL #: _____

PROPOSAL: The Bachelor of Applied Science (B.A.S.) degree is designed for students who have already earned an Associate of Applied Science (A.A.S.) degree from a regionally accredited institution, and would like to use that degree as a first step toward earning a baccalaureate degree. Using the A.A.S. degree as a base, the B.A.S. degree at Montana State University-Northern includes additional general education coursework, a program of study in some selected area, and a minimum number of credits at the 300 - 400 level. The program of study typically builds on courses and the specialized study completed for the A.A.S. degree.

The specific requirements for a Bachelor of Applied Science (B.A.S.) degree at MSU-Northern are as follows:

- 1) an associate of applied science (A.A.S.) degree from a regionally-accredited institution; that degree must have at least 60 semester credits.
- 2) at least 60 ~~more~~ semester credits beyond the A.A.S. degree.
- 3) 30 of the credits described in 2) above ~~must be~~ from Montana State University-Northern.
- 4) successful completion of the general education program for a baccalaureate degree at MSU-Northern. The general education program for a bachelor of applied science degree is the same as a general education program for all baccalaureate programs at MSU-Northern. Credits earned as part of the A.A.S. degree may be used to satisfy this requirement, but only if they would be accepted as appropriate coursework for any other baccalaureate general education program at MSU-Northern. PLEASE NOTE: Although the policy ~~almost certainly~~ (policy #) would not apply to the coursework completed by a student for an A.A.S. degree, 301.10 students should ask about the Montana University System General Education Transfer Policy to determine its applicability to their work on a B.A.S. degree at Montana State University-Northern.
- 5) at least 30 credits in some program of study; the specific credits to satisfy this requirement will be worked out with a faculty member in the program of study. ~~at least~~
- 6) 39 of the credits earned after the A.A.S. degree ~~must be~~ at the 300 or 400 level; those upper division credits can be part of the program of study, the general education coursework, or any elective credits that the student chooses to take.
- 7) a cumulative grade point average of 2.00 and a grade point average of 2.25 in the program of study.

WAA

8) no more than 9 credits of independent study courses (designated X99)

RATIONALE: The current catalogue language describing the Bachelor of Applied Science degree is confusing. It is also unnecessarily complicated. Only a handful of students have completed the B.A.S. degree at MSU-Northern since it was adopted. But almost half of those students had to file paperwork with the faculty Admissions and Standards Committee asking for an exception. . .or what appeared to be an exception. . .to the language in the catalogue. That very high percentage indicates a problem with the descriptive language of the B.A.S. degree.

Hopefully, the proposed language will clear up those ambiguities. The proposal was shared with two members of the business faculty, who have the most experience in working with students in the Bachelor of Applied Science program. It was also shared with Steve Jamruszka, the Registrar, who has been asked to interpret and apply the old catalogue language for students. Sandi Copenhaver, the administrative support person in the College of Technical Science, also provided valuable insight since one of her family members has attempted to work on a B.A.S. degree from MSU-Northern. Those people were supportive of the change, and made some suggestions for the final proposed language.

The proposal also changes the Bachelor of Applied Science degree at MSU-Northern so it looks more like the B.A.S. degrees throughout the Montana University System

ACTION SIGNATURES:

Roger Barbn
Submitter

Dec. 27, 2002
Date

_____	Approved	Disapproved	_____	_____
College Chair/Dean			Date	
_____	Approved	Disapproved	_____	_____
Faculty Committee Chair			Date	
_____	Approved	Disapproved	_____	_____
Faculty Senate President			Date	
_____	Approved	Disapproved	_____	_____
Full Faculty			Date	
_____	Approved	Disapproved	_____	_____
Provost			Date	
_____	Approved	Disapproved	_____	_____
Chancellor			Date	