

ACADEMIC SENATE PROPOSAL TRACKING SHEET

(Document To Be Originated By Academic Senate Secretary On Canary Color Paper)

All proposals MUST have their originating college faculty body (Ex. Nursing, Technical Sciences, Arts & Sciences, Education) approval and must be signed by the submitter and the college chair/dean before being submitted to the academic senate secretary.

APPROVED

1. Submit all proposals (using the appropriate Academic Senate program/degree and/or course revision forms) to the Academic Senate Secretary.
2. The Academic Senate Secretary logs and numbers items and forwards them to the appropriate Academic Senate subcommittee(s): Teacher Education (if applicable), General Education (if applicable), or Curriculum.
3. The Academic Senate subcommittee(s) consider(s) the proposal. If approved, the proposal is forwarded to the next committee. If a committee disapproves the proposal, the originator may request that the item be forwarded to the next body for consideration. The committee will provide written rationale to the originator when a proposal is disapproved and the proposal is returned to the originator.
4. The Academic Senate considers the proposal and approves or disapproves. If approved, the proposal is forwarded to the Full Faculty for consideration. If the Academic Senate disapproves the proposal, the originator may request that the item be forwarded to the Full Faculty for consideration. The Academic Senate will provide written rationale to the originator when proposals are disapproved and the proposal is returned to the originator.
5. The Full Faculty considers academic senate approved proposals. If faculty approve, the proposal will then be forwarded to the Provost. The Provost approves or disapproves the proposal. If approved, the proposal is then forwarded to the Chancellor.
7. The Chancellor approves or disapproves the proposal.

Subcommittee and Academic Senate college representatives will notify their respective colleges' of the progress of submitted proposals or the proposal may be tracked via the web page --

<http://www.msun.edu/admin/provost/asproposals.htm>

Documentation and forms for the curriculum process is also available on the web page:

<http://www.msun.edu/admin/provost/asforms.htm>

***** (If a proposal is disapproved at any level, it is returned through the Academic Senate secretary to the Chair/Dean of the submitting college who then notifies the originator.)

Proposal # <u>02-04</u>	Title: <u>BA Liberal Studies Program Changes</u>
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(proposal explanation, submitter and college chair/dean signatures on attached program/degree or course revision form)

Received by ACAD Senate	Date <u>10/21/02</u>	Approved _____	Disapproved _____	
Forwarded to Teacher Ed Council	<u>NA</u>	Signature _____ Date _____		
Forwarded to Gen Ed Committee	<u>NA</u>	Approved _____ Disapproved _____		
Returned to ACAD Senate	<u>NA</u>	Signature _____ Date _____		
Forwarded to Curriculum Committee	<u>10/21/02</u>	Approved <input checked="" type="checkbox"/>	Disapproved _____	<u>12/11/02</u> Date
Returned to ACAD Senate for Vote	<u>12/12/02</u>	Approved <input checked="" type="checkbox"/>	Disapproved _____	<u>12/17/02</u> Date
Sent to Provost's office for Full Faculty vote	<u>12/18/02</u>	Signature _____ Date _____		
Voted on at Full Faculty meeting	<u>1/25/03</u>	Approved <input checked="" type="checkbox"/>	Disapproved _____	Date _____
Forwarded to Provost for Approval/Disapproval	<u>1/31/03</u>	Approved <input checked="" type="checkbox"/>	Disapproved _____	<u>2/10/03</u> Date
Forwarded to Chancellor for Approval/Disapproval	<u>2/11/03</u>	Approved <input checked="" type="checkbox"/>	Disapproved _____	<u>2/12/03</u> Date

Copies sent to originating college and registrar's office
C:/data/proposaltracking sheet ACAD 10 10 01

PROCEDURAL SEQUENCE FOR ACADEMIC SENATE APPROVAL OF PROPOSALS

1. Submit all proposals to the Office of Academic Affairs.
2. The Senate President will log items and forward them to the appropriate Senate subcommittees.
3. The Senate subcommittee will send the proposal to the Senate.
4. Senate proposals will be considered by the Full Faculty.
5. If approved, the proposal will then be forwarded to the Vice Chancellor.

Proposals that require action to approve/disapprove/table or remand will be sent back to the Senate according to the monthly meeting schedule.

TITLE: Add Graphic Design to Bachelor of Arts in Liberal Studies

SUBCOMMITTEE: _____ PROPOSAL #:

PROPOSAL:

The only change to this program would be the addition of Graphic Design. Graphic Design would fulfill the Area A Distribution Requirements with no change in credits.

Action Signatures:

[Signature] Oct 16, 02
 Submitter Date

[Signature]
 Committee Chair Curriculum

 Committee Chair

 Faculty Senate President

 Provost/Senior Vice Chancellor for Academic Affairs

[Signature] Oct 18, 02
 College Chair/Dean Date

Approve Disapprove _____ Date 12/11/02

Approve _____ Disapprove _____ Date

Approve _____ Disapprove _____ Date

Approve _____ Disapprove _____ Date

Revised: 11/15/99

*** including library materials, special equipment, and
 not indicate support for new faculty or additional resources.**

PROGRAM/DEGREE REVISION FORM

NEW DROPPED MAJOR REVISION FOR INFORMATION ONLY

College Arts & Sciences Program Area Liberal Studies Date _____

Submitter [Signature] Chair/Dean [Signature] Date Oct 18 02
Signature Signature (indicates "college" level approval)

Please provide in the space below a "before and after" picture of the program with the changes in the program noted. Attach appropriate Course Revision Forms. Please indicate changes by shading the appropriate cells.

PROPOSAL TITLE Add Graphic Design to Bachelor of Arts in Liberal Studies

OLD PROGRAM

Course Prefix	#	Course Title	Credits	
			Fall	Spr.
ART	361	Art History of Western Civilization I		3
		OR		
ART	362	Art History of Western Civilization II		3
		OR		
DRMA	123	Introduction to Theatre		3
		OR		
MUS	101	Introduction to Music History		3
ENGL	114	Introduction to Literature	3	
		OR		
ENGL	214	Introduction to World Literature	3	
HUM	201	Introduction to the Humanities	3	
PHIL	210	Ethics	3	
HIST	142	History of Civilization II	3	
		OR		
SOSC	201	Introduction to Social Science		3
		Language (French, Spanish, German or Native American)		3-4

Total Credits

NEW PROGRAM

Course Prefix	#	Course Title	Credits	
			Fall	Spr.
ART	361	Art History of Western Civilization I		3
		OR		
ART	362	Art History of Western Civilization II		3
		OR		
DRMA	123	Introduction to Theatre		3
		OR		
MUS	101	Introduction to Music History		3
ENGL	114	Introduction to Literature	3	
		OR		
ENGL	214	Introduction to World Literature	3	
HUM	201	Introduction to the Humanities	3	
PHIL	210	Ethics	3	
HIST	142	History of Civilization II	3	
		OR		
SOSC	201	Introduction to Social Science		3
		Language (French, Spanish, German or Native American)		3-4

Total Credits

Lower Division: (100-200 level) 12 Credits

Economics, Geography, Native American Studies, Social Sciences
 Speech, Political Science6 credits*
 *Fulfills Area B Distribution Requirements
 Art, Drama, English, Music.....6 credits*
 *Fulfills Area A Distribution Requirements

Upper Division Emphases: (300 level or above) 30 credits, 15 credits in each of two of the following including a Capstone course in one of the areas:*

1. Art, Music, Drama15 credits
2. English.....15 credits
3. History, Sociology, Political Science, Economics
 Native American Studies, Speech.....15 credits

TOTAL..... 36 credits

*Methods courses excepted.

Lower Division: (100-200 level) 12 Credits

Economics, Geography, Native American Studies, Social Sciences
 Speech, Political Science6 credits*
 *Fulfills Area B Distribution Requirements
 Art, Drama, English, Music, Graphic Design.....6 credits*
 *Fulfills Area A Distribution Requirements

Upper Division Emphases: (300 level or above) 30 credits, 15 credits in each of two of the following including a Capstone course in one of the areas:*

1. Art, Music, Drama, Graphic Design15 credits
2. English.....15 credits
3. History, Sociology, Political Science, Economics
 Native American Studies, Speech.....15 credits

TOTAL..... 36 credits

*Methods courses excepted.

Additional instructional resources needed (including library materials, special equipment, and facilities). Please note: approval does not indicate support for new faculty or additional resources.