

Academic Senate  
January 13, 2015  
Brockmann Center Conference Room  
4:00 p.m.

**Members Present** – Lorren Schlotfeldt, Jamie Underwood, Lanny Wilke, Darlene Sellers, Mark Seiffert, Rodney Ridenour, Heather Thompson, Steven Don, Fred Smiley

**Guests** –

**Call to Order** - Lorren made the call to order to begin the meeting.

**Minutes** – Jamie made a motion to approve the meeting minutes on 12/09/14, Steven seconded the motion. All approved.

**Provost Updates** –

**Chancellor Updates** –

**External Committee Reports** –

- a. UAC – 2<sup>nd</sup> Thursday of the month 3-4pm CH 319 – No one attended the last meeting.
- b. Academic Council – 2<sup>nd</sup> Thursday of the month 4-5pm LCR – this committee hasn't met in a while.
- c. Chancellor's Council – 3<sup>rd</sup> Tuesday of the month 2:30-4:30pm Fireside Conference Room – This committee is being renamed the strategic advancement team. The committee has been broken into smaller groups. Steven is a part of the COTS planning group.

**Senate Committee Reports** –

- a. Admissions & Standards – Chair: Bill Danley; Recorder: Alisha Schroeder – the committee did not meet last week. They only had one item on the agenda so just sent out an email vote.
- b. Cultural Development – Chair: Andrew Johnson – the committee hasn't met. Fred and Heather will try to get the committee together.
- c. Curriculum – Chair: Byron Ophus – the committee met a couple weeks ago.
- d. Financial Aid – Chair: Mary Verploegen; Recorder: Barbara Zuck – this committee met last week. There are issues with the appeal process. Lorren will attend the next meeting and see if we need to invite Cindy Small to the next senate meeting. There was a hand out given to the senate.
- e. General Education – Chair: Jeremy Siemens; Recorder: Jennifer Anderson – no report.
- f. Graduate Council – Chair: Darlene Sellers – the committee meets regularly. They are approving graduation list. The committee would like to talk to the Provost

regarding the graduation list as the senate used to approve it as well. There was a request with grad council for two administrators to be appointed as graduate faculty, but it was tabled. Is there a policy on this issue? Darlene would do some research and get back to the senate. Would Dr. Rugg and Mr. Bachmeier have the credentials to teach grad programs?

- g. Instruction, Research, and Faculty Development – Chair: Curtis Smeby – there is no report. Heather has filled to open seat for COTS.
- h. Instructional Technology – no report
- i. Library – Recorder: Val Hickman – no report.  
Professional Development is just about out of money – the Provost will find another source. Lourdes let everyone know that Debra Bradley is available to take notes for some sub-committees.  
We need to send out an email to all the subcommittee chairs and recorders to get meeting times and notes.

### **Proposals –**

- a. 14-1 Professor Emeritus Request - Virgil Hawkinson – Darlene made a motion to approve and Jamie seconded the motion. The question was called, all approved.

### **Old Business –**

- a. Vice President Election – Jamie is the new Vice President.
- b. Assessment – just an update to everyone to complete the SLAP's.

### **New Business –**

- a. Two at-large positions for UAC – They do not have to be senators. Mark volunteered for CEASN. The question was asked if a nursing representative should be on this committee. COTS will address this meeting on Thursday. The question was asked if senators can contribute to the agenda. Yes, they can. Lourdes puts it together on behalf of the president. The question was asked what this committee does. It changes from time to time depending on the perspective of the committee. We are academic leaders of this university. We have input on the four year schedule, standard method for the syllabi. Darlene thinks we should get the by-laws out and go over them. Faculty meetings should be restarted with an agenda.
- b. There is a new process for submitting programs to OCHE and would like feedback. Lorren had handouts for the senate.

### **Announcements –**

**Adjournment** – Meeting was adjourned at 4:52pm by Lorren Schlotfeldt.

Respectfully Submitted by,

Lourdes N. Caven