

Academic Senate
October 14, 2014
Brockmann Center Conference Room
4:00 p.m.

Members Present – Steven Don, Lanny Wilke, Arlys Williams, Jamie Underwood, Darlene Sellers, Carol Reifschneider, Provost Rugg, Fred Smiley

Guests – Corey Buckley, Andrew Potter, Heather Thompson

Call to Order - Steve made the call to order to begin the meeting.

Minutes – Jamie made a motion to approve the meeting minutes on 09/09/14, Fred seconded the motion. All approved with corrections.

Student Senate – the student senate is running a campaign for a tobacco free campus. They are asking for the faculty's help to reach all the students. The student senate would like to go to classes to have the students fill out a survey. Darlene suggested the Provost send out the email to faculty. Darlene made a motion to back the student senate to go in to the classrooms, Fred second the motion. Steven suggested we get input from faculty and staff since it will effect university policy. All approved; the student senate would like to send out the survey on Monday.

Provost Updates –

- a. They are close to making an announcement for Debbie Ritz's position
- b. The Provost administrative assistant will be split between that office and the Chancellor's office.
- c. Rebecca Burnell will be full-time HR.
- d. They are also close to making an announcement for the grants position.
- e. We also have a new counselor.
- f. Terry Blosser is retiring – planning on taking his position to hire a psychology position and possibly make it a tenure track position.
- g. The next BOR Meeting is in November in Missoula.

Chancellor Updates –

External Committee Reports –

- a. UAC – The new Chancellor is changing the council models for UAC and Chancellor's Council. Assessment committee has a specific assignment.
- b. Academic Council – Chris is working on a time for this meeting since it is Provost driven.
- c. Chancellor's Council – see note above.
- d. Assessment Committee – this committee will be left as is as it has a specific assignment.

Senate Committee Reports –

- a. Admissions & Standards – Chair: Bill Danley; Recorder: Alisha Schroeder – the committee hasn't met in two weeks.
- b. Cultural Development – Chair: Andrew Johnson – Andrew will be calling a meeting soon.
- c. Curriculum – Chair: Byron Ophus – no report.
- d. Financial Aid – Chair: Mary Verploegen; Recorder: Barbara Zuck – no report.
- e. General Education – Chair: Jeremy Siemens; Recorder: Jennifer Anderson – they have had two meetings. The committee is looking at what programs need to go through their general education requirements.
- f. Graduate Council – Chair: Darlene Sellers – they have taken a look at the make-up of the committee.
- g. Instruction, Research, and Faculty Development – Chair: Curtis Smeby – Heather is the newly appointed member of this committee.
- h. Instructional Technology – no report
- i. Library – Recorder: Val Hickman – no report.

Proposals –

Old Business –

- a. There is no old business.

New Business –

- a. Graduation papers – the applications are due November 17th.
- b. Advanced Registration – this starts October 29th.
- c. Vice President Election – the committee will wait until the next meeting to elect a new vice president to replace Lorren.
- d. Representative for Academic Council – this was previously covered.
- e. Assessment – these need to be done by every program – need to copy and paste goals to this year. The responsibility of the website will be transferred to Matt DeLong.
- f. Career Fair – there was concern that not many students from CEASN did not attend. The next career fair is February 2015. The student concerns were that there weren't enough representation for Health Promotion and they feel they are penalized for going to the fair instead of class. There were a total of 33 people that attended.

Announcements –

- a. Quality Matters Presentation – Justin wants people that attended to present what they got from presentation to all other faculty. There will be another training in November for Microsoft. The auto-correct on D2L will help faculty correcting.
- b. There will large donors at the football game at half-time on 10/18.
- c. The community BBQ is Sunday 10/19. There is a need for faculty to volunteer to be in areas of the tours.

Adjournment – Meeting was adjourned at 4:49pm by Steven Don (ran the meeting Lorren Schlotfeldt, President).

Respectfully Submitted by,

Lourdes N. Caven.