

Academic Senate  
September 9, 2014  
Brockmann Center Conference Room  
4:00 p.m.

**Members Present** – Steven Don, Lanny Wilke, Arlys Williams, Jamie Underwood, Larry Strizich, Mark Seiffert, Darlene Sellers, Lorren Schlotfeldt, Carol Reifschneider, Provost Rugg

**Guests** –

**Call to Order** - Steve made the call to order to begin the meeting.

**Minutes** – Jamie made a motion to approve the meeting minutes on 04/29/14, Lorren second the motion. All approved with corrections.

**Provost Updates** –

- a. There is a new chancellor – Greg Kegel
- b. There is a new director of nursing – Jan Starr. There are also two chairs in the nursing department, Arlys Williams (ASN) and Mary Pappas (BSN). There is a focused accreditation visit on 09/25/14 as we are currently on probation with nursing.
- c. There two new deans, Carol Reifschneider (CEASN) and Larry Strizich (COTS). Norton Pease remains as chair for CEASN and COTS is currently in the process of finding a replacement.
- d. The next BOR Meeting is next week in Billings. There are two secondary education programs that will be voted on to be pulled out of moratorium. The Chancellor needs to report on what our campus is doing to contribute to Native American student success. If anyone has any ideas please send them to the Provost.
- e. The response was sent and received to Northwest Accreditation. The document was 16 pages to answer three questions. Mark asked how an accreditation body comes about. There was discussion amongst the group.
- f. The Chancellor is streamlining things such as committees. The 101 anniversary has been scrapped. The Provost has been given permission to attend more community events so we will see him in public more often.

**Chancellor Updates** –

**External Committee Reports** –

- a. UAC – 2<sup>nd</sup> Thursday of each month.
- b. Academic Council – 2<sup>nd</sup> & 4<sup>th</sup> Thursday of each month.
- c. Chancellor's Council – 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month.
- d. Assessment Committee – occurs every 2 weeks on Friday's.

**Senate Committee Reports** –

- a. Admissions & Standards – Chair: Bill Danley; Recorder: Alisha Schroeder – Lorren reported that it is business as usual.
- b. Cultural Development – Chair: Andrew – a meeting hasn't been call yet.
- c. Curriculum – Chair: Byron Ophus – no report.
- d. Financial Aid – Chair: Mary Verploegen; Recorder: Barbara Zuck – no report.
- e. General Education – Chair: Jeremy Siemens; Recorder: Jennifer Anderson – no report.
- f. Graduate Council – the sub-committee will meet the first of October. Requested the status of proposal #13-20.
- g. Instruction, Research, and Faculty Development – Chair: Curtis Smeby – Darlene stated that they hope to dissolve the committee.
- h. Instructional Technology – no report
- i. Library – Recorder: Val Hickman – no report. The sub-committee will meet 09/11/14. Provost Rugg will have the chair email Steven. There needs to be a replacement for Carol R.
- j. Senate – the at-large position was filled by Darlene Bricker. Bob Johnke is interested, but needs to fill out the petition form. The Senate set a deadline of 09/12/14 at 5pm for at-large petition forms. Rodney Ridenour is one semester shy of the required three years. Mark made a motion to make an exception for Rodney, Jamie 2<sup>nd</sup> the motion. There was discussion; all approved.

### **Proposals –**

### **Old Business –**

- a. Staff Changes –
  - i. The Provost reported that the library is now open Saturdays for student use. This change required additional staff that was filled by Rebecca Nicholson.
  - ii. Debra Bradley moved from the Provost Office to CEASN and took the duties of the grad studies with her.
  - iii. Matt DeLong was moved in to Interim Director of Institutional Research. The position will be relooked at in December.
  - iv. Matt DeLong's old position was changed in to an admin position filled by Ashley Brisbo. Her old position is now vacant.
  - v. Jennifer Anderson transferred from Advising to Education.
  - vi. Mike Glade resigned the veterans' position and is training Jamie McBryan. However, Tracey Jette will take over veterans' when she gets back from vacation.
  - vii. Ligia Arango took over disabilities in the library.
- b. The BOR will review changes to lab fees. They are also looking at modifying fees for online students.
- c. The executive council now includes Chancellor Kegel, Provost Rugg, Brian Simonson, and Carlo Dacumos.

### **New Business –**

- a. SLAP's – everyone needs to work on SLAP's, need to combine 13-14 to this year. Every program should look at their assessments and finish the work to 13-14. The assessment committee has not met to establish deadline, but Larry thinks the deadline should be mid-October.
- b. COTS College Chair – Steven has put in his application for chair. If he gets it Lorren will take over as President, but Steven will stay on the Senate as a member. There will need to be a vote for Vice President.
- c. Timeline for submitting proposals – With the process as it is, proposals need to be turned in by November 1<sup>st</sup> to take effect the next fall semester. BOR schedule on their website. New degree level II requests need to be approved by Northwest Accreditation.
- d. Other – the four year schedule was discussed at the fall full faculty meeting in August. The schedule is now a reality as well for two year programs. Steven, Curtis, and the Provost continue their work on performance based funding.
- e. Lanny advised everyone to sign up for quality matters program for online courses. The Provost is looking at incentives for completing the course.

**Announcements –**

**Adjournment** – Meeting was adjourned at 5:54pm by President, Steven Don.

Respectfully Submitted by,

Lourdes N. Caven.