

Academic Senate

Tuesday, February 11, 2014

Meeting Minutes

Attendees: Steve Don, President; Lorren Schlotfeldt; Curtis Smeby; Katherine Williams; Mary Pappas; Jamie Underwood; Larry Strizich; Lanny Wilke; Carol Reifschneider; Mary Brown

Call to Order: Steve made the call to order to begin the meeting.

Last Meeting Minutes: Steve asked if anyone had any questions about the last meeting minutes. No one did. Jamie moved that the minutes be approved; Lanny seconded; all I's; Approved.

The Chancellor nor the Provost were in attendance of this meeting, so no updates.

External Committees Reports:

- a. UAC – No one gave an update.
- b. Academic Council – Has been meeting, but no one gave an update.
- c. Chancellor's Council – Katherine reported:
 - a. 228 students did not return to MSUN. 48% of the students had less than a 2.8 GPA. 24% transferred into MSUN. 54% of the students were continuing. 45% of the students were less than full-time. There were 103 FTE, from Fall semester to Spring semester. Down 2% more than usual. Students were followed-up, but not with one-on-one contact.
 - b. Concerning Title IX, there have been some on-campus issues.
 - c. Concerning the Nursing program, the NOV was put out today. The Chancellor commended Arlys Williams and staff for what they are doing.

Q: Curtis had a question regarding the numbers. "Are there solutions?"

A: Katherine answered: Tracey Jette is following-up. She has identified problems. As an overview, there is a significant number of students in the Nursing and Diesel programs. 17% of the non-returning students were Native American. Of the students who did not return, 83% lived off campus.

- d. Assessment Committee – Larry reported that they are making progress. The year 3 report needs updated. It was dated February 5th. They (Northwest Accreditation) were left with 3 concerns left over from the previous 2 visits:
 - i. Mission Fulfillment – we need to get information from Great Falls College;
 - ii. Methods used to assess are not "standardized"; and
 - iii. Monitor financial status to get out of debt.

- Q: Carol had a question: “What was said about assessments?”
A: Larry answered that they are not satisfied with our self-study results in comparison with their results.

We need to re-write the core themes. “When we miss the target, we move the target.” Seriously, we need to break the Assessment Committee into smaller groups, i.e., Core, Central & 2 Sub-Groups. We still have to do all that work. There are 30 people on the Committee, but only about 10 show up to the meetings, and it’s not always the same 10. Steve mentioned that we need to have equal representation from both Colleges on campus. We will table until a future meeting. Steve asked Larry to share his draft; Larry will e-mail it out.

- Q: Curtis asked if the Chancellor mentioned whether it was the same or different.
A: Larry said that it will be for those who have been through the training.

- Q: Curtis asked about what things were mentioned.
A: Larry said that we have a negative balance. We owe money to Bozeman.
A: Carol said that they waived last year’s payment so we could invest that money on campus, but we still owe them.

Senate Committee Reports:

- a. Admissions & Standards – Lorren reported that they are meeting every Friday. Someone jokingly said, “Lots of Admissions; no Standards.”
- b. Cultural Development – No one gave an update.
- c. Curriculum – No one gave an update.
- d. Financial Aid – There is a meeting this Thursday regarding scholarships.
- e. General Education – No one gave an update.
- f. Graduate Council – Curtis said they will be having a meeting to discuss the catalog. Some adjustments needs to be made.
- g. Instruction, Research, & Faculty Development – Larry stated that they are revising, and he will share what they have thus far. It would be basic training, or “CITY Training.”

- Q: Curtis asked when this would be completed.
A: Larry replied, “When do you need it by?” If needed by April, they may need to use the old forms.

- h. Instructional Technology – No one gave an update.
- i. Library – Carol said the committee met in December concerning the update on the new museum. There will be more security and more light.

Proposals:

- a. Proposal #13-10 – Authority to Offer CIS Minor Online. Carol moved to approve; Jamie seconded; all I's; Approved.
- b. Proposal #13-11 – Authority to Offer Accounting Minor Online. Lanny moved to approve; Carol seconded; all I's; Approved.
- c. Proposal #13-12 – New Humanities/Fine Arts Proposed General Education Courses for 2013-14.
- d. Proposal #13-13 – New Cultural Diversity Proposed General Education Courses for 2013-14.
- e. Proposal #13-14 – New Math Proposed General Education Courses for 2013-14.
- f. Proposal #13-15 – New Science Proposed General Education Courses for 2013-14.
- g. Proposal #13-16 – New Social Sciences/History Proposed General Education Courses for 2013-14.
 1. Proposals #13-12 through #13-16 – It was suggested that these Proposals be moved upon as a group. Katherine moved to approve; Larry seconded; all I's; Approved.

Old Business:

Incomplete proposal packets – Carol said that she needs to have Lourdes send/give them back so they can be re-done.

New Business:

- a. Performance Based Funding – MSUN is part of the smaller 4-year schools. Steve asked if anyone would like to help him make phone calls. Curtis said that he will help. There is a time frame for drafting the metrics, i.e., need to complete the draft for the BOR meeting in March for their review. It then needs to be complete by the May BOR meeting. Retention, loss of students and how that affects the finances will be covered. Curtis mentioned that Tech is at the high end of retention, and MSUN is at the low of the low end. 7½% of the budget was held back. MSUN was at a \$174,000 loss because of the loss of students. This cannot continue.
- b. Board of Regents – Lorren will be attending the March meeting in Steve's place. The meeting will be held in Great Falls.
- c. Campus Visit – President Cruzado will be here on February 18, 2014. There will be a Lunch from 11:30 – 12:45. There is then a welcome reception for our new Provost the same day from 3:00 – 4:00 in the SUB.

No one has been receiving the “Monday Morning Memo” from President Cruzado.

Adjournment:

The meeting was adjourned at 4:45 p.m.