

Academic Senate  
September 28, 2010  
4:00pm  
Brockmann Center Conference Room

Members Present – Larry Strizich, Stacey Dolezal, Darlene Sellers, Greg Clouse, Thomas Welch, Lanny Wilke, Steven Don, Bob Johnke

Guest – Dr. Rosalyn Templeton

Call to Order – Larry called the meeting to order at 4pm in the Brockmann Center Conference Room

Minutes – the minutes from May 4, 2010 are approved and 2<sup>nd</sup> with no changes.

Administrative Reports – none

Old Business –

New Business –

1. Larry asked the committee to think about voting for a new vice president at the next meeting.
2. NWCCU – The Assessment Committee will reconvene and meet Friday October 1<sup>st</sup>.
3. Assessment position – This position is for the faculty to apply. Larry has done this for the last couple of years and will be available for help. Darlene asked if this will be a sustainable and ongoing position. The Provost said yes and the person who takes on this position will get 6 credit hours.
4. Electronic student evaluations – The faculty will bring their comments for the union meeting at 5pm in Hensler Auditorium. The MUS System adopted this system. Julie Strobel and Sharon Caven went to the training as Northern reps.
5. Course Schedule Management – This a directive from the State of MT. We need to come up with cost effective ways to offer our courses. The Provost is asking for the committee's help.
  - I. CEASN and COTS there were 17 sections with one student in the class and these were not independent study courses.
  - II. 39% of the courses with 2-9 students
  - III. Greg C. asked the chairs to create a document showing all classes and look at the numbers. When can the document be ready? The 3 year audit request will be ready for the next meeting
  - IV. Tom – We need to look deeper than course management, look at curriculum management as well.
  - V. Provost Templeton – She stated by managing summer we saved \$128,000 and enrollment was up by 4 FTE's. Maybe we should look at offering courses according to numbers.

- VI. Stacey D. – We need to look at general education classes that are scheduled at the same times.
  - VII. Lanny – Students can only do 9 independent studies, it is a contract between student and instructor not for financial savings. We need to know the number of students that completed the online classes.
  - VIII. Tom – We’ve never used course management software. He doesn’t think we can do much for SP10 semester.
  - IX. Greg C. – the general education package is a mess, there are too many classes offered.
  - X. Academic Senate should make recommendations at the next meeting. Possibly look at wait lists.
  - XI. The Provost asked the chairs to look at multiple section courses. We need to have departments look at their programs as well.
  - XII. Tom – Look at summer school, we need to offer more than “stuff”.
1. Items 6-10 on the agenda are information only. Larry asked to committee to look it over.
  2. Item #7 – Tom stated that these ideas have popped up historically with no reasoning. The Provost stated that yes they have to include a feasibility study along with cost analysis before approving the new program. Board of Regent Level II should be filled out with the proposal.

Announcements –

Larry moved to adjourn the meeting.

Adjourned - Meeting Adjourned  
Recording Secretary: Lourdes Fox  
Minutes ACAD 09-28-10 4:45PM