Meeting Minutes

Academic Council

February 5, 2013

Fireside Conference Room

12pm

Members: Darlene Bricker, Randy Bachmeier, Christine Cremeau, Jay Howland, Lisa O’Neil, Rosalyn Templeton, Norton Pease, Lanny Wilke, Greg Kegel

Members Not Present: Larry Strizich

Guests: Lindsey Brown and Alisha Schroeder

Chairs: Rosalyn Templeton

Minutes: Debra Bradley

1. Meeting was called to order at 12:12pm

2. Lindsey and Alisha with Degree works and 5 Year Rule

   a. BOR Policy is:

      i. Guarantee that any postsecondary coursework taken within five years of being admitted or readmitted to the campus will be included in the transfer analysis of specific required classes in a major, minor, option or certificate.

      ii. Guarantee that any postsecondary coursework taken within fifteen years of being admitted or readmitted to the campus will be included in the transfer analysis of general education coursework.

      iii. Guarantee that any postsecondary coursework taken within fifteen years of being admitted or readmitted to the campus will be included in the transfer analysis of elective coursework.

   b. Need to educate advisors about this policy

   c. Motion was made to abide by the five year rule
i. Second
ii. Discussion
iii. Question
iv. Passed with no opposing

3. 404 Application for Graduation or Final Degree Requirement Check Sheet
   a. Effective date 04-12-2002
   b. How is MSUN monitoring this policy
   c. Break down into two different policies
      i. Degree audit check at a certain hour
      ii. Final application for graduation
   d. Registrar’s office to send out memos
   e. Students need to meet face to face with advisors
   f. Needs more looking into.

4. 403.4 Curriculum Special Topics
   a. Effective date 02-01-1980
   b. The committee gave it a quick look over along with the hand outs
   c. Motion to take it apart
   d. Second
   e. Question
   f. Discussion
      i. No more than 2 special topics at one time per area/per semester/per student

5. 403.5 Curriculum Independent Studies and hand outs
   a. Make this separate from Special Topics
   b. Change the end time to 10 days or three weeks
   c. For every hour of this type of instruction there will be two hours outside with study
   d. Move to the “true meaning” of independent study
   e. Get the courses “in sync” with the catalog
   f. Discourage students to take an IS late in the semester
   g. Motion was made to keep this separate from ST
   h. Second
   i. Question
   j. Discussion
   k. Passed
   l. All approved

6. 407 Curriculum: Credit Hour Policy (Draft New Policy)
   a. Effective date 02-05-2013
   b. This was approved at the last Academic Council Meeting on 01-19-13
   c. Added logo
   d. Last sentence
      i. Academic Senate from Program Committee
   e. Motion was make to make the changed
   f. Second
7. Incident Management List Academic Council EASN Meeting 01-28-13
   a. Flip Charts – does anyone have them?
   b. Color Codes
   c. Copy in every classroom
   d. Need an Academic Plan for Library Services
   e. Get University Relations involved more
      i. Make sure that person receive and sending out calls is tactful and sympathy to the situation
   f. Taking these items to Chancellors Council

8. Tassel Colors
   a. Issues?
   b. Motion to keep as is
   c. Second
   d. Discussion – at least 13 colors
      i. Color of hood
         1. Institution
         2. Discipline
   e. Question
   f. Passed

9. Christine passed out packet just FYI
   a. Question one (1) area three (3) on the rubric

10. Updated time line
    a. Still on time so far
    b. Get the lap tops out and start working!

11. Meeting adjourned at 1:35pm