Meeting Minutes
Academic Council
November 28, 2012
2:30 p.m.
Library Conference Room

Members: Larry Strizich, Lanny Wilke, Norton Pease, Darlene Bricker, Lisa O’Neil, Jay Howland,
Rosalyn Templeton

Chair: Rosalyn Templeton

Minutes: Chris Bond

1. Call to order at 2:34 p.m.

2. Minutes from 11/20/12
   a. Approved – second – questions
      1. No corrections except to keep copies straight

3. Rubric
   a. Section – Centrality
      1. Wording of the third area discussed regarding programs available in MT and
         surrounding states and how they compare – wording was changed
   b. Section – Demand Internal
      2. Wording of the first area discussed regarding the enrollment in programs –
         wording was changed
   c. Section – Quality
      1. Wording in the first area discussed regarding accreditation for the various
         programs – wording was changed
   d. Section – Size
      1. Wording in the descriptive area discussed and changed to reflect a two-year period
e. Section – Cost Effectiveness
   1. Wording in first area discussed regarding revenue versus expense – wording was changed
   2. Wording in second area, last box discussed and the word not was eliminated

4. Program Review Report Template
   a. Make changes to match the changes in the Rubric

5. Scoring Table
   a. Jay to design a basic framework
      1. Name of Instructor
      2. Position
      3. 2 years of information
      4. Credit Load
      5. Student Number
      6. Signatures for Deans/Chairs

6. Academic Program Prioritization Process Timeline Phase I changed
   a. Rosalyn will send out updated timeline

7. Laptops
   a. Rosalyn talked with Sue Ost about purchasing – Rosalyn is still working on

8. Meeting adjourned at 4:00 p.m.