Attended: James Limbaugh, Larry Strizich, Lanny Wilke, Christine Cremean, Greg Kegel, Randy Bachmeier, Norton Pease, Darlene Bricker, Jay Howland and Rosalyn Templeton.
Minutes: Kristen Martinez

I. Call to order at 2:00 p.m.
   a. Chancellor discussed workforce training.

II. Chancellor’s charge to committee
   a. Academic Council will be the single most important governance body on campus in the next 2 years.
   b. More involvement of faculty and leadership.
   c. We need to make curricular decisions based on need for resources and finances. Need to work together.
   d. Two most popular programs are Diesel and Nursing which are the most expensive.
   e. Will consider any program proposal with a twist.

III. Academic Council defined (Powerpoint)
   a. Do we want to reorganize program review into phases?
   b. Overview of program review spreadsheet.
      i. Data used just as a guide for faculty to make decisions about their own programs.
      ii. Need to use data on population movement.
   c. Double majors are not counted in data.
   d. Issues with number of graduate matriculated and un-matriculated.
   e. Issues with keeping student’s majors up to date in Banner.
   f. Degree Works will be up and running soon and will help to resolve issues listed above.

IV. Program review process of MSUN
   a. Review of templates.
   b. Minors need better tracking.
   c. Provost needs input on templates.
   d. Program review criteria originally derived from Chancellor’s charge.
      i. Changes to criteria? Need good rationale.
V. Review of timeline
   a. Need sample of report that faculty can follow.

VI. Defining other discipline areas
   a. Use different or shortened rubric for different discipline areas.
   b. Need list of what is a program and what is a discipline area – general education categories?

VII. Jay is in the process of developing online program review system

VIII. Meeting Adjourned at 3:15 p.m.