

MSU-Northern Summer Checklist



DID YOU...

For step-by-step instructions, go to
www.msun.edu/admissions/summer.aspx.

Apply for Admission?

New students who have never been admitted to MSU-Northern & plan to enroll in summer courses must complete an Application for Admission. Students can be admitted by using one of the following options:

- ✓ Complete the Application for Admission online at www.msun.edu/future/apply.aspx (\$30 fee).
- ✓ Download the application located at www.msun.edu/admissions/docs/MSUNApp.pdf (\$30 fee) & mail to the Admissions Office or fax to (406) 265-3792.
- ✓ Apply in person at the Admissions Office located in Cowan Hall 213.
- ✓ Please note: Former students who did not attend the preceding semester must submit an Application for Re-admission located at www.msun.edu/admissions/readmit.aspx or complete online at MyInfo.

Please visit www.msun.edu/admissions or call 1.800.662.6132 X3704 for further information.

Register for Summer Courses?

Summer registration opens on March 19th. Students can register by using one of the following options:

- ✓ Call Admissions at 1-800-662-6132 X3704 to schedule an in-person or phone appointment with the Advising Center.
- ✓ Download the Class Registration form located at www.msun.edu/registrar/forms/RegistrationForm-web2.pdf & mail to the Registrar's Office or fax to (406) 265-3788.
- ✓ Register in person at the Registrar's Office located in Cowan Hall 220.

It is strongly recommended that students check the **Banner Web Class Schedule** for updates to this summer schedule located at <https://atlas.montana.edu:9002>. The Banner Web Class Schedule is updated automatically as changes occur.

Please visit www.msun.edu/registrar or call 1.800.662.6132 X3703 for further information.

Apply for Financial Aid?

A 2017/2018 FAFSA must be processed & results on file in order to be considered to receive Financial Aid for Summer 2018.

Please visit www.msun.edu/finaid or call 1.800.662.6132 X3787 for further information.

Apply for Residence Hall Housing?

Residence Hall rooms are available for summer school students. Single room rate is \$23 per night.

Please visit www.msun.edu/housing or call 1.800.662.6132 X3561 for further information.

Pay your Fees?

MSU-Northern uses paperless billing so students will NOT receive a bill in the mail. To confirm attendance, students are required to fill out the Student Insurance and Payment form located at www.msun.edu/busserv/docs/PaymentInsuranceForm2018-web.pdf & mail to Business Services or fax to (406) 265-3777 or visit Cowan Hall 207 for assistance.

- ✓ Pay online at www.msun.edu/busserv & follow the directions.
- ✓ Mail payment (payable to MSU-Northern) to Business Services.
- ✓ Pay in person or drop off in the student drop box at Business Services located in Cowan Hall 207.

Please visit www.msun.edu/busserv or call 1.800.662.6132 X3733 for further information.

Buy your Textbooks?

Textbooks & merchandise can be ordered online or purchased at the MSU-Northern Bookstore. Office hours are Monday-Friday 8:00 am-4:30 pm.

Please visit <https://bookstore.msun.edu> or call 1.800.662.6132 X3728 for further information.

Need More Info Regarding Cooperative Education?

Cooperative education enhances academic course work by providing a realistic look at a chosen field & adding relevancy to classroom studies.

Please visit www.msun.edu/career or call 1.800.662.6132 X4198 for further information.

If submitting paperwork by mail, please include application, registration & student insurance and payment form & send to:
MSU-Northern • Continuing Education/Summer • PO Box 7751 • Havre, MT 59501